

## How to Accept Federal Direct Student Loan Offers

- Go to <https://my.abac.edu>
- Sign into your portal with your MyABAC credentials.
  - For questions or troubleshooting regarding logging into MyABAC, you can contact Tech Support at (229) 391-5400 or by email at [techsupport@abac.edu](mailto:techsupport@abac.edu).
- Find “Tools” on the left-hand side of the portal. Click the drop-down arrow on “Application.” Scroll until you find “Banner Student Landing Page” and open the application.
- Scroll to the bottom of the Banner landing page and select “Financial Aid.”
- On the Financial Aid page, click the “Offer” heading at the top.
- On the “Offer” page, scroll until the “Loans” section appears. Under this section, the amounts for each loan type will be available to accept or decline.
- Under the “Take Action” column, select the option to “Accept,” “Decline,” or “Modify” the loan.
  - To accept a lesser amount of the loan, select “Modify” under the drop-down button. A box will appear to enter a different amount. Enter the new amount in the box and click “Ok.”
  - Remember, any amount entered in the box will be split between two semesters (i.e. Fall and Spring or Spring and Summer).
- After you have accepted your loan, make sure to complete the Entrance Counseling and Master Promissory Note (MPN) on StudentAid.gov. This is what certifies your loan. After you have completed the loan certification, we will receive the information within 2-3 business days.
  - Link to Entrance Counseling: <https://studentaid.gov/entrance-counseling/>
  - Link to Master Promissory Note (MPN): <https://studentaid.gov/mpn/>
- For more information regarding Federal Direct Loans, visit <https://studentaid.gov/understand-aid/types/loans/subsidized-unsubsidized>.