MyABAC Portal Overview
MyABAC User Portal Overview

- When logging into the MyABAC Portal, you will automatically be taken to the Apps page.
- The Apps page will list all of the web applications assigned to you.
- The following image shows the Apps page in the User Portal populated with web applications.

http://www.abac.edu/myabac
Launching Applications

• To launch an application, click on the application icon tile
• If the application requires you to enter your user name and password to sign in, you will be prompted to enter the user name and password the first time you open the application
  • These credentials may differ from the user name and password you use to log in to the user portal. The next time you sign in to the application the platform automatically authenticates you.

If you face any trouble logging into an application, please contact the Technology Help Desk @ 229.391.5400
Essential How-To’s
Adding an Application - optional

**Step 1:** To add an application, go to the “Apps” tab in your User Portal and click on “Add Apps”.

**Step 2:** The App Catalog should appear within your browser. There, you will be able to search for the applications you need. Click on the “Add” button to add the application to your User Portal.
Updating A Username and Password App’s User Credentials

Whenever you change your password for applications like LinkedIn that use username and password login, you will need to update it on the User Portal. Below are steps on how to do this.

**Step 1:** Click on “Application Settings” in the upper right-hand corner of the application icon

- Click the Eye icon to view your password
- Click on the second icon to copy your password

**Step 2:** Update your user credentials under the User Identity dropdown and click “Save”
Step 1: Click on “Account” and then “Actions” to open a drop-down menu. “Change Password should be the first drop down option.

Step 2: By clicking on “Change Password”, the following pop-up should appear for you to change your Active Directory password.
Adding Mobile Devices

**Step 1:** To add a mobile device, go to the “Devices” tab within your User Portal and click the “Add Devices” button.

**Step 2:** The following pop-up screen should appear. Select one of the options to receive an enrollment link to your device.
Changing Your Active Directory Password via Mobile Device

**Step 1:** Go to the Centrify app on your device and tap the menu button.

**Step 2:** Go to “Settings”, located in the bottom right-hand corner.

**Step 3:** Scroll down and hit “Change Password”.

**Step 4:** Change your password and hit “Save”.
Best Practices
Best Practices: Mobile Device Dashboard

- Monitor your mobile device activity and applications by clicking on the specific device within the “Devices tab”

- By doing this, you will be able to:
  - View your device, OS as well as carrier & network information
  - Track your device location if lost or misplaced*
  - Review your device activity and applications installed on the device

*Please note, only you can see the exact location of your device. Admins have no visibility to this.
**Best Practices: Managing Your Mobile Device**

- By clicking on the “Actions” dropdown, you will find many features which include, but are not limited to:
  - Wipe Device
  - Lock Screen
  - Power Off Device
  - Reboot device
  - Unenroll Device
Thank You!
Appendix
Applications can have any of the following symbols to indicate restrictions or statuses:

**Key:** Indicates that an additional authentication factor is required after you enter your user name and password.

**Blocked:** Indicates that you cannot open the application. Your IT administrator configures applications to control when you can access them. For example, you can only access an application within a corporate IP range.

**Jigsaw Puzzle Piece:** Indicates that the application requires you to install an extension (Centrify Browser Extension) in your browser to provide single sign-on access to these applications. Click on the app icon to download the extension.

**Shared:** Indicates that you do not need to enter any login credentials to access the application.

**New:** Indicates that this application has been newly deployed by your system administrator.