

STUDENT Web Check (ACH) Payment Instructions

1. Go to https://secure.touchnet.com/C20342_tsa/web/login.jsp



2. Type in your Student ID and PIN. Click on Login. The Student ID (918) and PIN is the same as your Banner Web Account.

3. Under My Account, you will see Amount Due. Click on **Make a Payment** button **twice**.

4. In the Select Payment section, you have two options you could select to pay an amount. You can only choose one option. You cannot use both options to make a payment.

You can pay by selecting a term (pay the full amount or type in the amount you wish to pay).

5. Select your payment amount and click **Continue**.
6. Select the Payment Method from the drop down box and click **Electronic Check (checking/savings)**. Then click on **Select**.

7. Select your account type, enter your bank routing number, account number and name on the account. Check box if you want to use this account for refunds. Check box if you want to save the

payment method for future use. Click **Continue**.

Account Information
Indicates required fields

You can use any personal checking or savings account.
Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or traveler's checks.
Do not enter debit card numbers. Instead, enter the complete routing number and bank account number as found on a personal check.

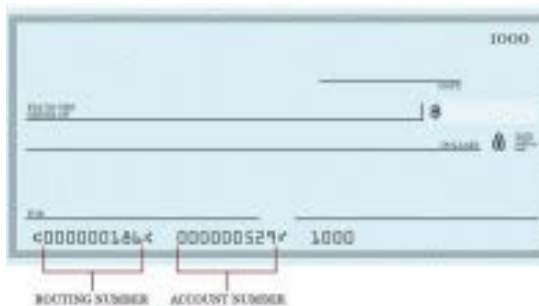
*Account type:

*Routing number:
(View example)

*Bank account number:

*Confirm account number:

*Name on account:



8. Review the Confirmation.

Account Payment

Amount	Payment Method	Confirmation	Receipt
Submit Payment			
Please review the transaction details, agree to the terms and conditions, then submit your payment.			
Payment date:	11/16/12		
Payment amount:	\$400.00		
Account type:	Checking		
Routing number:	061211878		
Account number:	xxx084		
Name on account:	Testing Testing		
E-mail:	dowers@abac.edu		
Payment profile name:	Primary Checking		
Terms and Conditions			
I hereby authorize Abraham Baldwin Agricultural College to initiate debit or credit entries to my Depository according to the terms below and for my Depository to debit or credit the same to such account. In the event that this electronic payment is returned unpaid for "NSF" or "Insufficient Funds", I understand that a \$20.00 return fee will be electronically debited from my account.			
Name: Testing Testing			
Address:			
Depository:			

9. Scroll down and click on the box to agree to the terms and conditions. Then click on **Submit Payment**.

I hereby authorize Abraham Baldwin Agricultural College to initiate debit or credit entries to my Depository according to the terms below and for my Depository to debit or credit the same to such account. In the event that this electronic payment is returned unpaid for "NSF" or "Insufficient Funds", I understand that a \$20.00 return fee will be electronically debited from my account.

Name: Testing Testing

Address:

Depository:

SOUTH GEORGIA BANKING COMP
215 E. 4TH STREET
TIFTON, GA 31794

Routing Number:

Account Number:

Debit Amount: \$400.00

This agreement is dated Monday, November 19, 2012.
For fraud detection purposes, your internet address has been logged: 168.18.210.18 at 11/19/12 9:09:12 AM CST.
Any false information entered hereon constitutes as fraud and subjects the party entering same to felony prosecution under both federal and state laws of the United States. Violators will be prosecuted to the fullest extent of the law.

To revoke this authorization agreement, you must contact: cashier@abac.edu
 I agree to the above terms and conditions. [\(Print Agreement\)](#)

10. You will now see your receipt. Please print a copy for your records. Your payment is complete. Log out.

Account Payment

Your new ACH payment method has been saved.
Thank you for your payment. We will send you a confirmation e-mail with payment details. For a record of all your payments, please see the Payment History.

Amount	Payment Method	Confirmation	Receipt
Payment Receipt			
Your payment in the amount of \$400.00 was successful. Please print this page for your records.			
Confirmation number:	18		
Payment date:	Friday, November 16, 2012		
Amount paid:	\$400.00		
Student name:	Testing T. Testing		
Paid to:	Abraham Baldwin Agricultural College		
Account number:			
Name on account:	Testing Testing		
Account type:	Checking		