

## QEP Development Committee

### Meeting Minutes

September 8, 2015

Attendees: Danielle Buehrer, Johnny Evans, Kathy Moreno, Melanie Partlow, Nicholas Urquhart

1. Reviewed and discussed the results from the QEP Summer Workshop, July 17, 2015.
2. Reviewed and discussed the purpose of these subcommittees:
  - a. Assessment: The purpose of this subcommittee is to develop the program and student learning outcomes of the QEP and determine how those outcomes will be assessed.
  - b. Literature Review: The purpose of this subcommittee will compose a literature review for the QEP document. This literature review will consist of appropriate sources to inform the marketing and assessment of the QEP.
  - c. Marketing: The purpose of this subcommittee is to promote the QEP to college community.
    - i. **Action items:** Remove Bridgette Mobley and add her to the Study Abroad ad hoc committee. Add Franzelle Mathis-Pertilla. Franzelle will represent the Stafford School of Business.
3. Reviewed and discussed members of the Assessment, Literature Review, Marketing, and Study Abroad subcommittees.

## **QEP Development Committee**

### **Agenda**

**September 8, 2015**

1. Review and discuss the results from the QEP Summer Workshop, July 17, 2015.
  - a. See QEP Summer Workshop Minutes from September 17, 2015. “Integrated Experiences through Research, Internships, and Study Abroad” was decided as the definition of engaged learning at ABAC.
2. The purpose of these subcommittees:
  - a. Assessment: The purpose of this subcommittee is to develop the program and student learning outcomes of the QEP and determine how those outcomes will be assessed.
  - b. Literature Review: The purpose of this subcommittee will compose a literature review for the QEP document. This literature review will consist of appropriate sources to inform the marketing and assessment of the QEP.
  - c. Marketing: The purpose of this subcommittee is to promote the QEP to college community.
3. Review and discuss members of the Assessment, Literature Review, Marketing, and Study Abroad subcommittees.

## ABAC's QEP Summer Workshop

July 17, 2017

### Minutes

Attendees: Jerry Baker, Danielle Buehrer, Jordan Cofer, Gail Dillard, Kingsley Dunkley, Johnny Evans, Oscar Fabian, Lorie Felton, Cindy Hall, Philip Hightower, Bridgett Mobley, Franzelle Pertilla, Clayton Riehle, Bobbie Robinson, Darby Sewell, John Shugart, Troy Spicer, Carrie Thurber, Nicholas Urquhart, and Jennifer Wallin-Ruschman

1. Review data collection and outcome-Engaged Learning is the chosen theme.
2. Showed how Engaged Learning is defined at other SACSCOC-accredited institutions.
3. Explored how Engaged Learning has been taking place at ABAC: Engaged learning is embedded in capstone courses, specifically:
  - a. School of A&NR
    - i. Mentored Research
  - b. School of Liberal Arts & School of Human Sciences
    - i. Internship
    - ii. Mentored Research
    - iii. Study Abroad
  - c. School of Science & Mathematics
    - i. Internships with the NSF, NIH, & USDA
    - ii. Research with Faculty
    - iii. Study Abroad
  - d. School of Nursing & Health Sciences
  - e. Stafford School of Business
    - i. Internships
    - ii. Study Abroad
4. Defined Engaged Learning for ABAC
  - a. "Integrated Experiences through Research, Internships, and Study Abroad."
  - b. Baccalaureate degree programs will offer integrated experiences. The RN-BSN program will become part of the QEP once it is fully implemented. All new bachelor's degree programs will include the QEP, integrated experiences through research, internships, and study abroad opportunities for students.
  - c. Multiple opportunities
5. Called for volunteers for three subcommittees: Literature Review, Assessment, & Marketing.
6. An ad hoc committee for study abroad was formed.

## **QEP Development Committee**

### **Subcommittee on Assessment**

1. Dr. Sarah Beach, Assist Professor of Sociology
2. Dr. Rick Berry, Associate Professor of Management
3. Ms. Danielle Buehrer, Director of Institutional Effectiveness
4. Ms. Chrissy Dent, Assistant Professor of Nursing
5. Dr. Renata Elad, Professor of Agricultural Economics
6. Mr. Anthony Fitzgerald, Associate Professor of Criminal Justice
7. Ms. Wendy Harrison, Associate Professor of English
8. Mr. Steve Janousek, Assistant Professor of Health & Physical Education
9. Dr. Alan Moss, Assistant Professor of Forest Resources
10. Dr. Erin Porter, Assistant Professor of Agricultural Engineering
11. Dr. Mark Richardson, Assistant Professor of English
12. Dr. Bobbie Robinson, Dean of the School of Liberal Arts
13. Ms. Beth Thornton, Assistant Professor of Biology
14. Dr. Carrie Thurber, Assistant Professor of Biology
15. Dr. Eunkyung You, Associate Professor of Mathematics

## **QEP Development Committee**

### **Subcommittee for the Literature Review**

1. Dr. Jerry Baker, Dean of the School of Agricultural & Natural Resources
2. Dr. Chris Beals, Assistant Professor of Science
3. Dr. Casey Brasher, Assistant Professor of Economics
4. Ms. Danielle Buehrer, Director of Institutional Effectiveness
5. Dr. Tami Dennis, Associate Professor of Nursing
6. Mr. Gary Dicks, Assistant Professor of Mathematics
7. Dr. Jan Gregus, Assistant Professor of Mathematics
8. Dr. Mark Johnson, Assistant Professor of Education
9. Dr. Chris Kiser, Assistant Professor of Forest Resources
10. Ms. Etta Lee, Associate Professor of Psychology
11. Dr. Justin Ng, Assistant Professor of Agronomy
12. Dr. Russell Pryor, Assistant Professor of History
13. Dr. Darby Sewell, Dean of the School of Human Sciences
14. Dr. Melissa Slawsky, Assistant Professor of Piano & Theory
15. Dr. Jess Usher, Assistant Professor of History

## **QEP Development Committee**

### **Subcommittee for Marketing**

1. Mr. Jimmy Ballenger, Assistant Professor of Physical Education
2. Ms. Danielle Buehrer, Director of Institutional Effectiveness
3. Ms. Donna Campbell, Assistant Professor of Physical Education
4. Dr. Erin Campbell, Professor of English
5. Dr. Carrie Crabtree, Assistant Professor of Biology
6. Ms. Deborah Drummonds, Nursing
7. Dr. Johnny Evans, Dean of the School of Science & Mathematics
8. Ms. Franzelle Mathis-Pertilla, Instructor of Business
9. Dr. Jeff Newberry, Poet in Residence
10. Ms. Melanie Partlow, Assistant Professor of Mathematics
11. Dr. Jewrell Rivers, Professor of Sociology
12. Dr. Brian Yost, Assistant Professor of English