QEP Development Committee

Minutes

March 24, 2015

Attendees: Danielle Buehrer, Gail Dillard, Melanie Partlow, John Shugart, Nicholas Urquhart, and Jennifer Wallin-Ruschman

Absentees: Jordan Cofer, Cynthia Hall, and Hans Schmeisser

1. Reviewed and discussed the dates for the QEP presentations.
   a. Dates:
      i. 4/06/15 at 4:00 PM to School of Liberal Arts
      ii. 4/07/15 at 6:00 PM to Community Assistants
      iii. 4/15/15 at 3:30 PM to Staff Forum
      iv. 4/16/15 at 8:00 AM to School of Science & Math
      v. 4/17/15 at 8:15 AM to School of Human Sciences, 1:00 PM to School of Nursing & Health Sciences, & 2:00 PM to School of ANR
      vi. 4/21/15 at 6:00 PM to Greek Council
      vii. 4/22/15 at 4:30 PM to Inter Club Council
      viii. 4/23/15 at 1:00 PM to ABAC’s Foundation
   b. Action item: Gail suggested adding QEP survey questions to the Noel Levitz Student Satisfaction Inventory, which will be administered in April, in order to receive input from more students. Danielle will add these questions to the survey.

2. Discussed the QEP PowerPoint presentation, QEP Presentation to ABAC Constituents.
   a. Action item: On the survey, Danielle will delete “Internalization” from the survey, insert “QEP” in parenthesis on the Power Point slide after Quality Enhancement Plan, separate the slide with the common QEP themes into two slides, and add that the QEP is a five-year plan on the QEP slide.

   a. Action item: Danielle will include the parenthesis and verbiage from the slides after Engaged Learning.
QEP Development Committee

Agenda

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Members: Danielle Buehrer, Jordan Cofer, Gail Dillard, Cynthia Hall, Melanie Partlow, Hans Schmeisser, John Shugart, Nicholas Urquhart, and Jennifer Wallin-Ruschman

1. Review and discuss the dates for the QEP presentations.
   a. Dates:
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   b. See hand-out 1.

2. Discuss the QEP PowerPoint presentation, QEP Presentation to ABAC Constituents.
   a. See hand-out 1.

3. Discuss QEP Topic Selection Survey 1.
   a. See hand-out 2.
QEP Presentation to ABAC Constituents

QEP Development Committee
April 2015
SACSCOC

• The Southern Association of College and Schools Commission on Colleges (SACSCOC)

• Reaffirmation
  • Certificate of Compliance
  • Quality Enhancement Plan (QEP)

• Reaffirmation Timeline
  • March 1, 2016: Compliance Certificate
  • September 20, 2016: Focused Report & QEP
  • November 1-3, 2016: On-Site Review
Quality Enhancement Plan (QEP)

• What is a QEP? It is a plan that:
  • Seeks to improve student learning or student learning environment over a five-year period.
  • Supports the College in accomplishing its mission and institutional goals.
QEP Development Committee

• Danielle Buehrer, Dir. of IE
• Jordan Cofer, Depart. Head, Lit. and Language
• Gail Dillard, Interim VPAA
• Cynthia Hall. Director for the Honors Program
• Melanie Partlow, Interim Dept. Head, Mathematics
• Hans Schmeisser, Dir. of the CTL
• John Shugart, Dept. Head, Science
• Nicholas Urquhart, Dir. of Academic Support
• Jen Wallin-Ruschman, Assist. Prof. of Psychology
Four Dimensions of QEP Creation

1. Selection of a theme → topic
   • Spring and Fall Semesters 2015

2. Developing/writing the QEP
   • Fall Semester 2015

3. Piloting the QEP
   • Spring Semester 2016

4. Implementing the QEP
   • Fall Semester 2016
Key words from ABAC’s Mission and Goals

• Advising
• Engage
• Teach
• Coach
• Mentor
• Life-changing Educational Experiences
• Study Abroad
• Internship
• Real World Experience
Common QEP Themes

• Advising
• Critical Thinking
• Distance Education (Online)
• Diversity
• Engaged Learning
• First-Year Experience
• Information Literacy
• Global Learning

• Literacy
• Math
• Oral Communications
• Reading
• Study Abroad
• Undergraduate Research
• Writing
Six Themes from ABAC’s Mission and Goals

• Advising
• Critical Thinking
• Engaged Learning (Community-service, Internship, Study Abroad, & Undergraduate Research)
• Global Learning/Study Abroad
• Internships
• Undergraduate Research
QEP Topic Selection Survey 1
ABAC’s QEP Topic Selection Survey 1

Question 1: Please select the demographic that best completes this sentence. I am a

- Foundation Member
- Administrator
- Faculty Member
- Staff Member
- Student
- Alumni

Question 2: Rank the following potential QEP themes from 1 (most preferred) to 6 (least preferred).

- Advising
- Critical Thinking
- Engaged Learning (Includes Community-service, Internships, Study Abroad Opportunities, & Undergraduate Research)
- Global Learning/Study Abroad
- Internships
- Undergraduate Research