Faculty Senate Meeting
Minutes from Meeting on Friday, August 31, 2015

Call to Order:
Faculty Senate meeting was called to order by Christina Dent, President, at 2:01 pm

Members Present:
Jeannie Paulk (Nursing), Shawn Seat (Science), Abul Sheikh (Business), James N. McCrimmon (Agriculture), Anthony Fitzgerald (Human Sciences), Russell Pryor (Liberal Arts), Brian Yost (Liberal Arts), Amanda Urquhart (Mathematics), Jason Scott (Forest/Wildlife), Steve Janousek (Human Sciences), Chrissy Dent (Nursing), JoAnn Brannen (Business).

Presentation of Minutes:
Sen. Pres. Christina Dent presented the minutes from the meeting of Friday, April 24, 2015. Sen. Seat made a motion to accept the minutes as written; Sen. McCrimmon seconded. Minutes of Friday, April 24, 2015 accepted unanimously as written.

Old Business:
1. Advising Evaluation Tool:
   a. Sen. Yost mentioned a typo on the second page. Sen. Urquhart suggested that administrative assistants for each school be appended to the form. Sen. McCrimmon asked about the type of ink necessary, and Sen. Dent said it must be blue or black.

   b. Sen. Dent showed the current revision of the evaluation tool to Acting VPAA Dr. Dillard and she approved the draft.

2. Office Hours:
   a. Sen. Yost’s department was the one that raised the question about what office hour policy was around the USG.

   b. Different senators mentioned policies of their schools:
      i. Sen. Sheikh mentioned that the School of Business has faculty send office hour schedules to their AA, who posts them on office doors.
      ii. Sen. Urquhart raised the question of whether faculty could have office doors closed during office hours, and whether they can be closed when in the office outside official hours.

   c. Discussion was tabled.

3. 10-month versus 12-month salary schedules:
   a. Sen. Dent mentioned that the issue was for faculty who may get no income during Summer from teaching, so the 10 months of salary could be paid in 12 monthly installments instead of 10.
b. Sen. Dent reported that Deidra Jackson wanted to see if it was possible.

c. Sen. Fitzgerald mentioned that the claim that ADP cannot support a 12-month policy was inconsistent with how ADP operated in other systems, citing Kansas State University. Sen. McCrimmon asked if USG may be reluctant to change rather than a more substantive reason. Sen. Dent wanted to add clarification than faculty on 10-month contract not be ordered to do Summer new student orientations.

d. **Action Item:** Sen. Pres. Dent to ask Deidra Jackson why it is not available.

e. Sen. Fitzgerald mentioned that the smallness in summer enrollment was due to changes in financial aid to students.

4. **Bookstore:**

   a. Sen. Urquhart said better communication with the bookstore was needed. A faculty liaison was asked for but did not happen. Sen. Dent said that there was a shortage of 70 students for a nursing custom order, leaving students 10 chapters behind as of 8/31. The bookstore claimed to be “understaffed” and used the previous semester’s numbers of students despite large differences in student enrollment between spring and fall. Sen. McCrimmon said that Ms. Dyal bases the numbers of books ordered on the previous semester even when class sizes are markedly increasing. Sen. Sheikh mentioned that the number of students buying books online becomes a problem for the bookstore since returning books to publishers is expensive. Sen. Urquhart said that at least custom books that the bookstore does not rebuy should be ordered in exact quantities. Sen. Fitzgerald said to address bookstore issues, the best approach is to go and talk to them in person.

   b. Sen. Urquhart said that because of their poor response, the Bookstore is no longer worthwhile for the Senate to address.
New Business:

1. Parliamentarian election:
   a. Dr. Galt-Brown is no longer serving on the Senate so a new Parliamentarian is needed.
   b. Sen. Fitzgerald volunteered for the position, with a second from Sen. McCrimmon. The vote was unanimous to confirm Sen. Fitzgerald.

2. USG Faculty Council Resolution over the Summer:
   a. Sen. Seat [at the time, outgoing USGFC representative for ABAC] described the process leading up to the resolution (posted on the Faculty Senate email group file section). A conference call that Sen. Seat did not know was going to occur was held by members of the USGFC on May 25 to discuss the raises of university presidents announced earlier in May. A resolution was written [not certain whether by USGFC Chair Dr. Juone Brown or by a committee] and submitted for electronic vote to the Faculty Council on Wednesday June 10 with votes due by Monday June 15. Sen. Seat sought feedback from Faculty Senators by email, and the preponderance of respondents said to reject the resolution. On that Friday, Dr. Brown responded to online discussion to say that a ‘yes’ vote would be for the now-draft resolution to be revised. On July 14 a new resolution was written and sent to the USGFC representatives with a note that if a FC member did not submit a “no” vote, they would be recorded as having voted for the resolution, if they responded to a separate email. The resolution was passed with 3 “no” votes including the one cast by Sen. Seat.
   b. Sen. Dent presented history of the presidential raises. Four presidents got large raises; Texas A&M recruited the president of Georgia Tech so they gave him a large raise to prevent his departure. Sen. Fitzgerald said that it becomes politically problematic to raise a salary at an FBS school and not raise all the others.
   c. Sen. Seat volunteered to remain the USGFC representative. Sen. Fitzgerald made a motion in support and was seconded by Sen. Paulk. Sen. Seat was appointed USGFC representative by unanimous vote.

3. Promotion and Tenure Guidelines
   a. Sen. Urquhart explained that the Senate had worked on P&T guidelines, and when the Cabinet makes changes, we did not approve the changes, contrary to the implication in the guidelines. Sen. McCrimmon mentioned that the changes were not seen by the Senate because we did not meet in the Summer. Sen. Fitzgerald asked if we have a Summer structure, and Sen. Pres. Dent said we do not. Sen. Fitzgerald then suggested that we need to have one to have quorum available during the Summer term. Sen. Dent said that would require a change to the Constitution and bylaws of the Senate.
   c. Action item: Sen. Yost volunteered to perform an electronic comparison of the old P&T guidelines with the new ones. Sen. Dent mentioned that the new guidelines should be available electronically from Dr. Dillard.
4. **Academic Dishonesty**

   a. Sen. Jason Scott mentioned that a student was caught cheating three times by different professors. Since it was handled internally by the School by rewarding an ‘F’ each time to the student (with the student’s acceptance). The student could not be expelled under our current policy. He asked whether the policy could be revised to change that.

   b. Sen. Fitzgerald said that the student needed to have been referred to Dean Hughes.

   c. Sen. Dent reported that Dr. Dillard is working on a task force to allow for expulsion; one approach would be to have a representative from each school.

   d. Sen. Fitzgerald mentioned that this is hazardous for the Senate to address due to liability concerns, and the VPAA should retain responsibility for the task force. Sen. Pryor added that Dr. Dillard said we needed to learn how other USG schools handled that question. Sen. McCrimmon said that academic dishonesty should be in the course catalog.

   e. Sen. Fitzgerald said the Faculty Senate should provide representatives to the task force, and Sens. Yost and Pryor volunteered. Sen. Dent mentioned that the student judiciary would make recommendations to Dean Hughes.

   f. **Action item:** Sen. Pres. Dent to send an email to VPAA about Senate representation on the task force by Sens. Yost and Pryor.

   g. Sen. McCrimmon asked if Sen. Dent could request that the 2015-16 catalog be posted. Sen. Dent suspected that the SACS accreditation was the problem, and Sen. Urquhart confirmed it.

5. **Retiree email**

   a. Sen. McCrimmon mentioned that at ABAC when a faculty member retires, his/her email account is deleted the day after their retirement date. He compared it to students at UGA being able to keep their accounts for a year or more. The Gold Card is also taken, which has off-campus value. He wondered if there was a way to allow them to keep email for a period of time and a Retiree’s Gold Card?

   b. **Action item:** Sen. Pres. Dent will ask the President if that is possible.

The Senate adjourned at 3:53 p.m. The next meeting will be held September 25, 2015.