Employer’s Responsibilities for Internship

The employer’s becomes a teacher by providing the student with meaningful learning opportunities. The student should learn to perform worthwhile tasks. The employer’s responsibilities are to:

1. Provide the opportunity for a meaningful educational experience. The student is to be employed as a full-time employee and is to abide by the company’s policy and procedures the same as other employees.

2. Involve the student in all aspects of the operation/business, particularly discussing management challenges.

3. If possible, place student in position where management decisions have to be made and discuss their decisions with them.

4. Guide the student’s experience through regular counseling and evaluation.

5. Participate in evaluation of the student and internship. Student will provide weekly report evaluation forms as well as overall evaluation forms to the employer for completion.

6. Allow the student the opportunity to be evaluated on site visit by a faculty member or representative of the college.

7. Contribute to the internship program by suggesting ideas for improvement to the internship advisor or the internship coordinator.