Course Syllabus

Course Name: Weight Training
Course Number: PHED 1123
Course Description: 1 hour. The purpose of this course is to teach the basic fundamental and techniques used in weight training.

Pre-requisites/Co-requisites: none

Course Learning Outcomes:
By the end of the semester, the student will:
- Know the various major muscle groups and their locations.
- Know the benefits of strength training and its importance to total fitness.
- Demonstrate the skills necessary to continue a strength training program.
- Demonstrate knowledge of the appropriate exercises used to improve the fitness level of various muscle groups.
- Design a strength training program to specifically to meet the student’s individual needs.

College Policy on Class Attendance
Courses at Abraham Baldwin Agricultural College are provided for the intellectual growth and development of students. To attain maximum success, students should attend all of their classes, be on time, and attend all scheduled course activities including, but not limited to, field trips, seminars, study sessions, individual conferences, and lectures. This interaction with instructors and other students is an important element of the learning process, and a high correlation exists between class attendance and course grades. A student must understand the importance of regular participation in classroom and laboratory activities. The absence of any student affects not only his or her performance but the performance of the class as a whole. Absence from class, for whatever reason, does not excuse a student from full responsibility for class work or assignments missed. Students must accept this responsibility. Instructors will keep accurate attendance records and must report the individual number of absences with midterm and final grades. At the beginning of each semester, instructors will explain clearly to their student’s specific attendance requirements (including possible penalties). Additionally, they will publish the attendance policy on their syllabi and web-sites.

A student penalized for excessive absences may appeal through the grade appeal process, as stated in ABAC’s college catalog and student handbook.

INSTITUTIONAL ABSENCE
A student who serves as an official representative of the college is defined as one who: is authorized to use the college name in public relationships outside the institution; regularly interacts with non-college individuals and groups over an extended period of time (at least one semester); represents the college as a part of a group and not as an individual; represents the college under the direct supervision of a college faculty or staff member; and is authorized in writing, in advance, by the President of the college. Such a student is in no way released from the obligations and responsibilities of all students, but will not be penalized with unexcused absences when absences result from regularly scheduled activities in which he/she represents the college. Further, it is the responsibility of each student to contact instructors prior to the absence and to make arrangements to make up any work that will be missed, in a manner acceptable to the instructor. Advisors of activities will schedule off-campus activities in a manner that does not unduly disrupt the learning process for a student.
A. Academic Dishonesty
Academic irregularities include, but are not limited to, giving or receiving of unauthorized assistance in the preparation of any academic assignment; taking or attempting to take, stealing, or otherwise obtaining in an unauthorized manner any material pertaining to the education process; selling, giving, lending, or otherwise furnishing to any person any question and/or answers to any examination known to be scheduled at any subsequent date; fabricating, forging, or falsifying lab or clinical results; plagiarism in any form related to themes, essays, term papers, tests, and other assignments; breaching any confidentiality regarding patient information.

B. Disciplinary Procedures
1. When a faculty member suspects that a student has engaged in academic dishonesty, the faculty member will contact the Office of the Vice President for Academic Affairs. The Vice President for Academic Affairs will notify the student in writing of the report and will appoint a neutral person from among the faculty or staff to meet with the faculty member who reported the matter and the student(s) believed to have engaged in academic dishonesty.

The purpose of the meeting, to be scheduled by the Office of the Vice President for Academic Affairs, will be to provide a facilitated discussion about what may have occurred. The faculty member who reported the matter, the student(s) believed to have engaged in academic dishonesty, and the facilitator are the only participants in the meeting. Audio nor video recordings of these proceedings will be permitted. Following the discussion, the facilitator will submit a form summarizing results of the proceedings to the Office of the Vice President for Academic Affairs.

2. The faculty member and student(s) may reach an agreement about the matter and, if dishonesty is involved, may determine the appropriate consequences. If no resolution is agreed upon, the matter will be forwarded to the Dean of Students, who will convene the Student Judiciary Committee to determine the outcome of the allegation.

3. Guidelines for disciplinary procedures as outlined in Section V of the Student Code of Conduct will be applicable in cases involving alleged academic dishonesty. A written copy of the recommendations by the Student Judiciary Committee shall be sent not only to the student but also to the faculty member who made the allegations of academic dishonesty against the student, to the Vice President for Academic Affairs, and to the President.

4. Prior to any finding of responsibility on the part of the student, the faculty member shall permit the student to complete all required academic work and shall evaluate and grade all work except the assignment(s) involved in the accusation of dishonesty. The faculty member may, however, take any action reasonably necessary to collect and preserve evidence of the alleged violation and to maintain or restore the integrity of exam or laboratory conditions.

5. A student may not withdraw from a course to avoid penalty of plagiarism or other forms of academic dishonesty.

C. Appeals Process
Students have the right to appeal a Student Judiciary Committee hearing recommendation in accordance with the following procedures:
1. Requests for appeals must be submitted in writing to the Office of the Vice President for Student Affairs within five
business days of the date of the letter notifying the student
of the original decision. Failure to appeal within the allotted
time will render the original decision final and conclusive.
2. Written requests for appeals must be specific and detailed as
to the nature and substance of the student's complaint and
must clearly indicate what action is requested. The written
request should specify the grounds for appeal. Judicial
recommendations may be appealed on the following
grounds:
• A violation of due process
• Prejudicial treatment by the original hearing body
• New evidence has become available which was not
available at the time of the hearing.
3. Appeals shall be decided upon the record of the original
proceedings, the written appeal submitted by the defendant,
and any written briefs submitted by other participants.
Cases will not be reheard on appeal.
4. If the student is dissatisfied with the decision of the Vice
President for Student Affairs, the student may request in
writing that the President consider the appeal, but such
request must be made within five business days of the Vice
President's decision or the Vice President's decision will be
considered final and conclusive.
5. Within five business days of receiving the appeal, the
President will either rule on the appeal or refer the appeal to
a special Presidential Panel. The Presidential Panel will
review all facts and circumstances connected with the case
and within five business days make a report of its findings to
the President. After consideration of the Panel's report, the
President will within five business days make a decision
which shall be final so far as the College is concerned.
6. Should the student be dissatisfied with the President's
decision, written application may be made to the Board of
Regents for a review of the decision. This application must
be submitted within twenty days following the decision of the
President. Additional information regarding procedures for
appealing to the Board is available in the Office of the Vice
President for Student Affairs. The decision of the Board shall
be final and binding for all purposes.

If there is a student in this class who has specific needs because of learning disabilities
or any other disability, please feel free to contact the instructor.

This is a partial syllabus. More detailed information relating to the class and Instructor
will be made available to each student.

ASSISTANT PROFESSOR: Donna Campbell  EMAIL:  dcampbell@abac.edu
OFFICE: Bowen Hall, Room 219  PHONE:  229-391-5414 office
CLASS LOCATION: Gressette Gym Weight Room  229-392-3749 cell
Weather Hotline:  229-391-5225
OFFICE HOURS: Mon. & Wed. - 8:30 – 9:00, 2:00-3:00 & 4:00-4:30, Tues. & Thurs. –
1:00-2:00 & 3:30-4:30, and Fri. – 9:30 - 11:30.

TEXT: None. Additional course resources at http://www.abac.edu/dcampbell/ and the
instructor's D2L site.

D2L: Course resources: a syllabus, a course calendar, study guides, course grades,
attendance and punctuality reports and exam information.

MATERIALS: Dress: clothes suitable for an exercise class. Tennis shoes are
required.
COURSE WITHDRAWAL: Withdrawing from a course is the responsibility of the student. If a student needs to reduce his/her course load during a particular semester, that student may officially withdraw from a class with a grade of “W,” provided he/she takes this action before the mid-point in the semester (see the college calendar). Course withdrawals processed after the “drop” or mid-point deadline will result in a “WF” in the course. The student who wants to withdraw from a course must first see his/her academic advisor for permission to withdraw. At that point the advisor completes a drop form and the student follows the steps outlined on the form and submits it to the Registrar’s Office. Official withdrawals can be made only if the student has not already abandoned the course and been dropped from the course with a penalty. Deadline to drop without penalty: Mon., Oct 5, 2015 by 4:30 p.m.

COLLEGE WIDE HARASSMENT POLICY: Sexual or racial harassment in the University System is prohibited and shall subject the offender(s) to the appropriate disciplinary action. A student who feels subjected to any type of harassment should consult the instructor immediately. Refer to the college catalog and/or student handbook.

CLASS ATTENDANCE POLICY: Physical Activity classes are participation based so attendance can and will affect your final grade in the course. Whenever a student is absent, whether for official or personal reasons, the student must assume responsibility and provide notice to the instructor, preferably in advance, for making arrangements for any assignments and class work missed because of the absence. However, final approval for make up work remains with the individual instructor.

Final determination of what constitutes an excused absence rests with the classroom instructor. If no notification/documentation of absence is given to the instructor then the absence will be documented as unexcused. In implementing this Policy, faculty will not include in a student’s unexcused absences those absences incurred due to authorized and approved College sponsored events (or in the case of joint-enrollment students high-school sponsored events) in which the student represents the institution as part of a group or under the direct supervision of a faculty or staff member.

Students will receive an “F” for the semester in this class after the fourth (4th) unexcused absence. The following documented excuses will be accepted: medical illness or emergency, jury duty, family death, and/or approved ABAC functions. Legitimate written documentation/email must be provided within 48 hours of absence in order for the absence to be considered excused.

Students must accept this responsibility and initiate contact with instructor for make up work or visit D2L for calendar updates.

A student who stops attending class without officially withdrawing from the course is subject to this attendance policy and will receive a grade of “F” for the course.

CLASS POLICY: Points will be given daily for punctuality, participation, and attendance. Failure to attend class, to participate, and/or to be on time will affect this grade. Make-ups: Students may make up two (2) excused absences and may do so by making an appointment with the instructor. All absences must be made up by Mon., Nov. 23, 2015. Tardies: Tardiness (entering class after roll call). 3 tardies will result in a 10 point deduction from your participation grade. Students entering class later than ten minutes after the hour will receive an unexcused absence.
**EVALUATION:** The grading format for this course will be based on a point system where by students will earn points from participation, term and question assignment, and a final written exam.

<table>
<thead>
<tr>
<th>Participation:</th>
<th>300 points</th>
<th>500-450 = A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terms &amp; Questions:</td>
<td>100 points</td>
<td>449 – 400 = B</td>
</tr>
<tr>
<td>Final Exam:</td>
<td>100 points</td>
<td>399 – 350 = C</td>
</tr>
<tr>
<td></td>
<td>500 points</td>
<td>340 – 300 = D</td>
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<tr>
<td></td>
<td></td>
<td>299 and below = F</td>
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</tbody>
</table>

**Description:** Participation grade will be given daily. Failure to participate on scheduled class days will result in a ten point deduction. Lack of effort in class can and will result in a point deduction from the participation grade. Student will be warned on first occurrence and point deduction will result from that point forward. Terms and Questions Assignment will be posted on D2L for students to complete. (Further instruction will be given). Due date: in class, Wed., Oct. 7, 2015. (Late assignments will not be accepted). Written Exam will be given during the last day of class on Wed., Dec. 2, 2015.

**CLASS REGULATIONS:**
- Dress in exercise attire and wear tennis shoes. Shirts are required while exercising in class. No jeans or shoes other than tennis shoes will be allowed in the weight room.
- No food, candy, or tobacco products allowed in class.
- No cell phones allowed unless permission from the instructor. (3 point deduction from your participation grade if the cell phone policy is violated.)

**CLASS SAFETY:**
- Do not begin without the instructor present.
- Do not leave the class without checking with the instructor.
- Warm up and cool down is a required part of this course.
- Stop and inform the instructor if you feel any pain or dizziness of any kind.
- Safety practices must be followed at all times. Technique is Everything when lifting weights.
- Report any injury which could or may occur in the weight room immediately to the instructor.
- Check with your physician before any exercise program.

“*The Student Development Center is the official office to provide disability services at ABAC. If you have a documented disability that may require assistance, you will need to contact the Student Development Center for coordination of your academic accommodations. The Center is located on the 1st floor of the Carlton Center. The phone number is 229-391-5135; fax is 229-391-5136. You may also visit the website at [www.abac.edu/sdc](http://www.abac.edu/sdc) or email at mmartin@abac.edu*
Engaged Student Learning Requirements: The ABAC Credit Hour Policy, in accordance with the Board of Regents of the University System of Georgia and federal regulations that are reflected in SACSCOC’s Credit Hours Policy Statement, require 6750 minutes of engaged student learning for a 3 semester hour course. Engaged Student Learning occurs both in and outside of the classroom at the ratio of 1:2, Two hours of independent student learning for each hour of classroom learning. 15 weeks of 50 minutes of class instruction for 1 credit hour = 750 minutes. For a 3 Hr course, engaged classroom instruction will equal 2250 minutes, the remaining 4500 minutes of engaged learning will be the responsibility of each individual student.

August 2015

Fitness for Life Weight Training Class (Campbell-Assistant Professor)

Student’s Name_ (Print)__________________________________________

Student’s 918# ___________________________________________

Please Sign: I, _____________________________ have read and understand the policies of my Instructor’s Fitness for Life Weight Training Class and I will abide by the policies set for this class.