



DISCLOSURE AND AUTHORIZATION

In connection with my application for employment/housing (including contract for services or volunteer services) or tenancy with, these consumer reports (investigative consumer reports in California) may include the following types of information: names and dates of previous employers, salary, work experience, education, accidents, licensure, credit report (except California), etc. I further understand that such reports may contain public record information such as, but not limited to: my driving record, workers' compensation claims, judgments, bankruptcy proceedings, criminal records, etc., from federal, state and other agencies which maintain such records.

In addition, investigative consumer reports as defined by the federal Fair Credit Reporting Act, gathered from personal interviews with former employers and other past or current associates of mine to gather information regarding my work performance, character, general reputation and personal characteristics may be obtained. I AUTHORIZE, WITHOUT RESERVATION, ANY PARTY OR AGENCY CONTACTED BY THE CONSUMER REPORTING AGENCY TO FURNISH THE ABOVE-MENTIONED INFORMATION.

I have the right to make a request to the consumer-reporting agency: HR TruCheck, Inc. (HRTC) located at 3525 Hwy. 138 SW Stockbridge, Georgia 30281, toll free telephone number of 866.773.3675, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including the sources of information and HRTC, on our behalf, will provide a complete and accurate disclosure of the nature and scope of the investigation covered by the investigative consumer report (s); and the recipients of any reports on me which HRTC has previously furnished within the two year period for employment requests, and one year for other purposes preceding my request (California three years). I hereby consent to your obtaining the above information from HRTC. You may view their privacy policy at their website: (www.HRTruCheck.com).

I hereby authorize procurement of consumer report (s) and investigative consumer report (s). If hired (or contracted), this authorization shall remain on file and shall serve as ongoing authorization for you to procure consumer reports at any time during my employment (or contract) period.

California, Minnesota and Oklahoma Applicants only: Check box if you request a copy of any consumer report ordered on you.

Notice to California Applicants:

You have the right under Section 1786.22 of the California Civil Code to contact HRTC during reasonable hours (9:00 a.m. to 5:00 p.m. (ETZ) Monday through Friday) to obtain all information in your file for your review. You may obtain such information as follows: 1) In person at HRTC's offices, which address is listed above. You can have someone accompany you to HRTC s offices. HRTC may require this third party to present reasonable identification.

You may be required at the time of such visit to sign an authorization for HRTC to disclose to or discuss your information with this third party; 2) By certified mail, if you have previously provided identification in a written request that your file be sent to you or to a third party identified by you; 3) By telephone, if you have previously provided proper identification in writing to HRTC; and 4) HRTC has trained personnel to explain any information in your file to you and if the file contains any information that is coded, such will be explained to you.

Notice to New York Applicants:

For consumers applying for work in New York: I acknowledge receiving a copy of Article 23-A of the New York Correction Law (Initials)

I acknowledge that I have been provided a copy of consumer's rights under the Fair Credit Reporting Act.

Form fields for applicant information: Print Name (Clearly), Social Security Number, Applicant's Signature, Date of Birth, Date, Maiden Name or Any other names used?, Drivers License Number, State, Name as it appears on DL if different than above, Race, Gender: M / F, Mailing Address, City, Current County, State, Zip Code, Previous County(s).

Requestor Information:

Requestor information fields: Name, Email, Phone Number, Fax.

Please select service(s) needed for this applicant:

- Ga State Repository search (GCIC) Statewide Criminal Search-List States, Social Security Trace Nationwide criminal search Sex Offender Register Federal Criminal Records Credit Check MVR-driver record OFAC County Criminal-List Counties: Education Verification (provide Information) Professional License search (Provide License # and State) Previous Employment verification (Provide previous employers) OIG OFAC Terrorist List

Information contained in this document is strictly confidential and is not to be shared with anyone outside the scope of this inquiry. Violation of this policy may result in either termination of employment, civil proceedings, and/or criminal prosecution.

HR TruCheck, Inc.

3525 Highway 138 SW ~ Stockbridge ~ Ga ~ 30281

770-760-1866 ~ Toll Free: 1-866-773-3675 ~ Fax: 770-760-1878 ~ 1-866-760-1878