



Trust • Excellence • Service

## MOTOR VEHICLE USE PROGRAM DRIVER ACKNOWLEDGEMENT

*Before operating a vehicle for state of Georgia business, employees must use this form to certify that they are qualified to safely operate the vehicle. Employees who infrequently operate a vehicle for state business may be required to certify before each trip. Employees who routinely operate a vehicle for state business at least weekly will be required to recertify on a reasonable basis, at least every 6 months.*

By signing this form, I certify that I am qualified to safely operate a vehicle for state business. I specifically certify the following: *(Please initial on each line.)*

- \_\_\_\_\_ I have a valid license for operating the vehicle.
- \_\_\_\_\_ I do not currently have more than 10 points on my driver’s license.
- \_\_\_\_\_ I agree to use vision correction measures while operating the vehicle, if required by my driver’s license.
- \_\_\_\_\_ I agree to report any ticket or warning that I receive while operating the vehicle on state business.
- \_\_\_\_\_ I have not had an “at fault” motor vehicle accident in the past 6 months.
- \_\_\_\_\_ I do not have pending charges, or a conviction within the past 6 months, for any of the following offenses, and I agree to immediately notify my supervisor using RMS101 Form-2 should I be charged with one or more of these offenses: Driving Under the Influence, Driving While Intoxicated, Leaving the Scene of an Accident, Refusal to take a Chemical Test for Intoxication, Aggressive Driving\* or Exceeding the speed limit by more than 19 mph\*.
- \_\_\_\_\_ I agree to notify my supervisor of any changes involving the above initialed items before I operate a vehicle for state business.
- \_\_\_\_\_ I agree to notify my supervisor using RMS101 Form-2 immediately upon License Suspension, Revocation, or Expiration.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\* Only if conviction would result in more than 10 points accumulated on the driving record.