INSTRUCTOR: Dr. Susan Kirby Roe  
OFFICE: Music Building Room 209  
TELEPHONE: 391-4943 (Office)  
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OFFICE HOURS: TBA  

ABAC weather number (229) 391-5225

PERFORMANCE/PARTICIPATION POLICY: 
Students are expected to participate in every class. Failure to do so will seriously jeopardize the student’s grade. It is the responsibility of the student to notify the instructor in advance if a problem arises and the student cannot attend a lesson. It is also the responsibility of the student to contact the instructor to reschedule a make-up lesson when missed. Any student missing 10% of class can be withdrawn failing at the discretion of the instructor. Private applied lessons meet once a week therefore according to ABAC policy, if a student misses more than one class the student will fail; this includes the voice class and vocal seminars.

CLASSROOM DECORUM: 
Each student will be expected to possess the proper attitude and decorum normally expected in a student-teacher relationship. If attitudes are of an unacceptable social nature and are impervious to change over a period of one quarter, the student will be withdrawn from the course with a WF and advised to select another field of study. This policy pertains to conduct within all music activities including rehearsals, recitals, etc., as well as private lessons.

OPERATIONAL PROCEDURES: 
1. Each student will complete assigned vocal studies from Vaccai. Other vocalizes and solos per semester will be assigned at each lesson in order to improve the student’s technique and performance ability. Each sophomore voice major will be expected to sing at least two songs in a foreign language with a requirement of at least five songs learned each semester. Failure to learn and perform five different songs will result in the lowering of one’s grade. A requirement of four memorized songs must be prepared for the voice jury for all freshmen voice majors. A freshmen need only to learn English and Italian songs during their first semester and the second semester freshmen voice student must add an additional language of German or French to their repertoire study. The student is expected to fill out practice sheets that indicate the number of hours spent in preparation of vocal study each day. Failure to complete this assignment will result in the lowering of the student’s final grade. Repertoire assigned to the individual student will vary according to the student’s individual work ethic during the year. 
2. All music majors and those non-music majors who are proficient enough as determined by the instructor will perform a solo work, or an ensemble work per semester at a student recital.
3. **Voice class meets one hour weekly with Dr. Roe and each voice student must attend:** this is where the student will learn the elements of vocal diction and apply them to their pieces for vocal study.

4. **Each voice student must perform at vocal seminars when instructed by Dr. Roe, Ms. Hobby, and Mrs. Jurs.** This is where the student will learn the elements of performance and dress accordingly.

**MATERIALS:**
All solos, etudes, and methods will be selected by the instructor depending upon the student’s level of advancement.

**EVALUATION:**
All students enrolled in a two hour applied music class will be expected to appear in a recital and to perform before a jury of at least two music faculty members. **Performance dress is required at all juries, recitals and Voice Seminar when student performs.** All students enrolled in a one hour voice class will complete at least two semesters of voice study at that level and in the spring will be expected to complete a jury and pass this “barrier” level to advance to a two hour credit voice lesson. The two hour voice credit class is the only voice class that fulfills the academic requirement for the AFA or AA in music. All faculty members will give helpful comments to assist in the student’s improvement. The comments of the jury will be considered by the student’s instructor in awarding the student’s semester grade based on his/her performance throughout the quarter. **Concert attendance is also calculated as part of the student’s grade. Each required concert not attended will result in the lowering of the student’s final grade by one letter.** Students must sign in fifteen minutes prior to a performance and after a performance in order to receive credit for the concert.

You are also required to attest to your understanding and acceptance of this syllabus by signing the student contract found below and bring to your scheduled lesson. Failure to sign this contract will result in your being terminated as a student.

**STUDENT CONTRACT:**

I have read and understand the course syllabus for Dr. Roe’s voice class and private voice lesson. I agree to adhere to and abide by the requirements of this class as stated therein.

NAME (print) ________________________________

STUDENT ID NUMBER _________________________

SIGNATURE _________________________________

DATE _______________________________