ABRAHAM BALDWIN AGRICULTURAL COLLEGE

ANNUAL FIRE SAFETY AND SECURITY REPORT

2015
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From the Chief of Police

To the College Community –

On behalf of the members of the Abraham Baldwin Agricultural College Police Department, I want to thank you for your interest in our annual Fire Safety and Security Report. We publish this report because it contains valuable information for our campus community. We also publish the report to comply with the important provisions of the Clery Act. Campus safety and security and compliance with the Clery Act should be a part of everyone’s responsibility at Abraham Baldwin Agricultural College (ABAC). We encourage you to review the information we have made available to you in this brochure. You will find information about our organization including descriptions of certain services that we provide. You will also become familiar with our strong commitment to victims of crimes and the specific extensive services we make available to crime victims. Lastly, you will find important information about security policies and procedures on our campus, crime data, and crime prevention information. We join President Dr. Bridges in the commitment to foster a secure and supportive environment at ABAC. We are proud to be an integral part of ABAC’s tradition of excellence. Campus safety and security is a collaborative effort at ABAC. We partner with the many Departments at the College that have a critical role in fostering campus safety, including Student Affairs, Athletics, and other College offices. It has always been our goal to provide the highest quality of public safety services to the College community and we are honored to collaborate with the entire ABAC community. The men and women of the ABAC Police Department are committed to making ABAC campus a safe place in which to live, work, and study.

Bryan Golden, Chief of Police

ABRAHAM BALDWIN AGRICULTURAL COLLEGE
Notice of Non-Discrimination

Abraham Baldwin Agricultural College (ABAC) does not discriminate on the basis of race, color, national origin, gender or sex, disability, religion, age, veteran status, or genetic information in its programs and activities, including admissions and employment, as required by Title IX of the Education Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Titles VI and VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, and other applicable statutes, regulations, and USG and ABAC policies. ABAC prohibits inappropriate conduct based on gender or sex, sexual discrimination and harassment, sexual assault and sexual violence in its programs and activities. Sexual harassment is unwelcome conduct of a sexual nature, including sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature such as sexual touching, sexual comments, jokes, or gestures, or distributing sexually explicit material. Sexual violence is a physical
sexual act taken against a person’s will or when a person is incapable of consenting due to alcohol or drug use. Sexual violence includes rape, sexual battery, and sexual coercion.

The following person has been designated as the Title IX Coordinator to serve as the campus coordinator for overall Title IX campus compliance and discrimination policies relating to the employment arena:

Richard L. Spancake  
Director of Human Resources/Title IX Coordinator  
ABAC 33  
2802 Moore Hwy. Tifton, GA 31793  
229-391-4887  
rspancake@abac.edu.

ABAC Title IX Deputy Coordinators for students: Bernice Hughes, Dean of Students at 229-391-5129 or bhughes@abc.edu and Alan Kramer, Athletic Director/Assistant Dean of Students at 229-391-4928 or akramer@abac.edu. Students and employees are encouraged to report issues involving inappropriate conduct/harassment/ discrimination based upon protected factors. Sexual assault and sexual violence should be immediately reported to the ABAC Police Department at 229-391-5660 or if off campus call 911.

For confidential counseling and assistance: Contact Dr. Maggie Martin, at 229-391-5133 or mmartin@abac.edu or Shubha Chatterjee at 229-391-5134 or schatterjee@abac.edu.

Responsible Employees have an obligation to report issues regardless of whether information is witnessed firsthand, second hand, or rumored whether confirmed or not. Responsible Employees include: All ABAC Managers/Deans, Department Heads, Community Assistants (CA’s), school and department administrative assistants, and ABAC Health Clinic employees.

ABAC also prohibits discrimination on the basis of disability in its programs and activities, including admissions, employment, treatment, and access. The following person has been designated to handle inquiries or assistance - Dr. Maggie Martin, Director of Student Development and Counseling at 229-391-5133 or mmartin@abac.edu.
ANNUAL SECURITY REPORT

REPORTING CRIMES AND OTHER EMERGENCIES

The College has a number of ways for campus community members and visitors to report crimes, serious incidents, and other emergencies to appropriate College officials. Regardless of how and where you decide to report these incidents, it is critical for the safety of the entire College community that you immediately report all incidents to the ABAC Police (229-391-5060) to ensure an effective investigation and appropriate follow-up actions, including issuing a Crime Alert or emergency notification.

Voluntary, Confidential Reporting

If crimes are never reported, little can be done to help other members of the community from also being victims. We encourage College community members to report crimes promptly and to participate in and support crime prevention efforts. The College community will be much safer when all community members participate in safety and security initiatives.

The ABAC Police Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the ABAC Police at 229-391-5060. Because police reports are public records under state law, the ABAC Police Department cannot hold reports of crime in confidence and therefore, does not have a procedure to allow voluntary confidential reporting of crimes. All complaints are addressed through the official investigative process. Professional and Pastoral Counselors do not notify persons they are counseling of voluntary confidential procedures for inclusion in the annual disclosure of crime statistics because there is no procedure for this. Anyone may call ABAC Police at 229-391-5060 to report concerning information. Callers may remain anonymous.

Reporting to ABAC Police

We encourage all members of the College community to report all crimes and other emergencies to ABAC Police in a timely manner. ABAC Police can be contacted by phone twenty four hours a day at 229-391-5060. Though there are many resources available, ABAC Police should be notified of any crime, whether or not an investigation continues, to assure the College can assess any and all security concerns and inform the community if there is a significant threat to the College community.
Emergency Call Boxes

The College has installed 24 emergency call boxes throughout the College campus. Call boxes are located throughout the entire campus. Emergency call boxes provide direct voice communications to the ABAC Police Department.

Reporting to Other Campus Security Authorities

While the College prefers that community members promptly report all crimes and other emergencies directly to the ABAC Police at 229-391-5060 or 911, we also recognize that some may prefer to report to other individuals or College offices. The Clery Act recognizes certain College officials and offices as “Campus Security Authorities (CSA).” The Act defines these individuals as “official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.”

While the College has identified many CSAs, we officially designate the following offices as places where campus community members should report crimes:

<table>
<thead>
<tr>
<th>Official</th>
<th>Campus Address</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABAC Police</td>
<td>Evans Hall</td>
<td>229-391-5060</td>
</tr>
<tr>
<td>Academic Affairs</td>
<td>Tift Hall</td>
<td>229-391-4782</td>
</tr>
<tr>
<td>Human Resources</td>
<td>Herring Hall</td>
<td>229-391-4890</td>
</tr>
<tr>
<td>Office of Dean of Students</td>
<td>Branch Student Center</td>
<td>229-391-5130</td>
</tr>
<tr>
<td>Student Development Center</td>
<td>Carlton Center</td>
<td>229-391-5135</td>
</tr>
<tr>
<td>Student Life and Housing</td>
<td>Town Hall</td>
<td>229-391-5140</td>
</tr>
</tbody>
</table>
Pastoral and Professional Counselors

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and Campus “Professional Counselors”, when acting as such, are not considered to be a campus security authority and not required to report crimes for inclusion into the annual disclosure of crime statistics. Because police reports are public records under state law, the ABAC Police Department cannot hold reports of crime in confidence and therefore pastoral and professional counselors cannot inform persons their counseling of confidential reporting procedures.

The rulemaking committee defines counselors as:

Pastoral Counselor

An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

It’s Up to Each of Us

The College takes great pride in the community and offers students, facility and staff many advantages. This community is a great place to live, learn, work and study, however, this does not mean that the campus community is immune from all of the other unfortunate circumstances that arise in other communities. With that in mind, ABAC has taken progressive measures to create and maintain a reasonably safe environment on campus.

Though the College is progressive with its policies, programs, and education, it is up to each one of us to live with a sense of awareness and use reasonable judgment when living, working or visiting on campus.
PREPARATION OF THE ANNUAL SECURITY REPORT AND DISCLOSURE OF CRIME STATISTICS

The ABAC Police prepares this report to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act using information maintained by the ABAC Police, information provided by other College offices such as Student Affairs, Residence Life, and other Campus Security Authorities and information provided by local law enforcement agencies surrounding the main campus. Each of these offices provides updated policy information and crime data.

This report provides statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned, leased or controlled by ABAC. This report also includes institutional policies concerning campus security, such as policies regarding sexual assault, alcohol and other drugs. The College distributes a notice of the availability of this Annual Security and Fire Safety Report by October 1 of each year to every member of the College community. Anyone, including prospective students and employees, may obtain a paper copy of this report by contacting the ABAC Police at 229-391-5060 or by visiting http://www.abac.edu/wp-content/uploads/2013/01/ABAC-Annual-Security-Report-2013.pdf.

ABOUT THE DEPARTMENT OF POLICE & PUBLIC SAFETY

The ABAC Police Department serves a population of approximately 3400 students and 400 faculty and staff. ABAC Police exist and serve to protect life and to safeguard property. It is our responsibility to provide law enforcement deterrence and response to violations of state law and applicable local ordinances. ABAC Police consist of 15 certified peace officers provide continuous patrols of the campus community 24 hours a day 7 days a week. ABAC Police officers complete a training course required of all state certified peace officers in the state of Georgia. They receive 20 hours per year of in-service training certified by the Georgia Peace Officers Standards and Training Council to include the areas of Firearms Re-qualifications and Use of Force. University Police officers are authorized under Georgia O.C.G.A. 20-3-72 to make arrests on, and within 500 feet of any property owned, controlled by the Board of Regents within the State of Georgia.

ABAC Police Department Mission Statement: “To provide a friendly, safe and healthy environment for all students, employees and visitors.”
Working Relationship with Local, State, and Federal Law Enforcement Agencies

The ABAC Police Department has mutual aid and working agreements with the Tift Co. Sheriff’s Department and the Tifton Police Department. These mutual aid and working agreements do not specifically cover the investigation of any one particular type of criminal incident. Each department augments the other within their jurisdictions during mutual investigations, arrests, and prosecutions and works together for the resolution of any incident that may have occurred in one or multiple jurisdictions.

Crimes Involving Student Organizations at Off-Campus Locations

ABAC relies on its close working relationships with local law enforcement agencies to receive information about incidents involving ABAC students and recognized student organizations, on and off campus. In coordination with local law enforcement agencies, the ABAC Police will actively investigate certain crimes occurring on or near campus. If the ABAC Police learns of criminal activity involving students or student organizations, it will coordinate with the appropriate external law enforcement agency to forward information about the situation to the Office of the Dean of Students, as appropriate.

The College requires all recognized student organizations to abide by federal, state, and local laws, and College regulations. The College may become involved in the off-campus conduct of recognized student organizations when such conduct is determined to affect the interest of the College.

TIMELY WARNING REPORTS – CRIME ALERTS

In the event that a serious crime arises that in the judgment of the Chief of Police constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the College emergency system to the campus community composed of students, faculty and staff.

Timely Warnings are usually distributed for Uniformed Crime Reporting Program (UCR) incidents in conjunction with the National Incident Based Reporting System (NIBRS) classification system composed of: major incidents of arson, criminal homicide, and robbery. Cases of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known at the time by ABAC Police. For example, if an assault occurs between two students who have a disagreement, there may be no on-going threat to other ABAC community members and a Timely Warning would not be distributed. In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no ability to distribute a “timely” warning notice to the community. Sex offenses will be considered on a case by
case basis depending on when and where the incident occurred, when it was reported, and the amount of information known by the ABAC Police Department. The ABAC Police Chief or his/her designee review all reports to determine if there is an on-going threat to the community and if the distribution of a Timely Warning is warranted. Timely Warnings may also be posted for other crime classifications, as deemed necessary.

Timely Warnings may be issued through the College emergency notification system to students, faculty and staff. The alerts are generally prepared by the Chief of Police or his/her designee and then distributed to the community by the ABAC Police Department or ABAC Public Relations.

Depending on the particular circumstances of a crime, especially situations that could pose an ongoing or serious threat to the community, the ABAC Police may also post a notice on the campus-wide electronic bulletin board located on the Abraham Baldwin Agricultural College website at: www.abac.edu providing the campus community with more immediate notification and relevant information. In such instances, a copy of the notice is posted at the front door of each residence hall. A combination of some or all of these methods may be used to issue a timely warning notice. The chart below illustrates these modalities and how they can be issued in a time of emergency.
EMERGENCY RESPONSE AND EVACUATION PROCEDURES

The ABAC Emergency Action Plan includes information regarding shelter-in-place and evacuation guidelines. In conjunction with other emergency agencies, the College conducts numerous emergency response exercises each year, to include table top and field exercises. Monthly testing of the Emergency Notification System is also conducted. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution. These tests are announced OR unannounced. ABAC Police Officers have received training in Incident Command and Rapid Response. General information about the emergency response and evacuation procedures is publicized each year as part of the College’s Clery Act compliance efforts and is available on the ABAC website (www.abac.edu).

Drills, Exercises and Training

Residence Life requires that each residence life building have at least one unannounced building evacuation drill each semester to prepare in the case of natural disasters. Each of these are supervised and timed. It is required that ABAC Police and the Fire Department be notified prior to these drills. During 2011-2013 there was a fire drill conducted at every residence hall during fall and spring semesters equaling (2) unannounced drills for each school year at each building.

Each residence hall holds a mandatory hall meeting where the protocol for fire evacuations is covered. Every residence hall holds a mandatory meeting within the first two weeks/10 days of fall, spring, and summer semesters. All Residence Life Staff are trained on fire safety and exit plans during Res Life Training. RL Training is done a week to 10 days before Fall Semester starts. Exit plans are clearly posted all through residence halls by Plant Operations. These exit plans are shown to RL Staff at training and to residential students at the initial residential hall meetings during the first two weeks of the semester. If a false alarm happens prior to the end of the first month of school the College will accept that as a fire drill so that public safety personnel and residents are not further inconvenienced.

Policies for electrical appliances, open flames, smoking, and evacuation procedures:

Residents are not permitted to have any appliance with an open flame or exposed heating element in any residence hall. The only heat-related item a residential student can have is a clothing iron. Irons must have the automatic-off function. Anything else related to heat or open flames is not allowed in a residence hall. This includes but is not limited to hot plates, George Foreman grills, incense, candles, oil lamps, tiki torches, etc.
This policy is strictly enforced and these types of item(s) will be confiscated by Residence Life personnel if located during Health & Safety Checks for the safety of others.

Smoking is not permitted in or around any building on campus per state and campus regulations. Evacuation procedures are posted on the door of each residence hall apartment. There is no smoking in or around a residence hall. Students found in violation will be referred to student affairs for disciplinary actions. Faculty/Staff members will be referred to Human Resources for disciplinary action. Visitors of the campus community in violation will be asked to leave the property.

**Emergency Notification**

The ABAC Alert Emergency Notification System may be used to communicate official information during an emergency or crisis situation that disrupts normal campus operation or threatens the immediate health or safety of the campus community. The ABAC Police Department receives information from various offices/departments on campus, such as the Emergency Management Team. This system is used to immediately notify the campus community upon confirmation of a dangerous situation or an emergency involving an immediate threat to the health or safety of students or staff on campus and when immediate action is required by the recipient.

If the ABAC Police Department confirms (with the assistance of key campus administrators, local first responders or the National Weather Service) that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the ABAC community, ABAC Police will collaborate with Public Relations to determine the content of the message and will use some or all of the systems described below to communicate the threat to the ABAC community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population.

The College utilizes a siren/public address system, text messaging, voice messaging, e-mail, Twitter and Facebook for notification purposes. To opt-in for emergency text and voice messaging faculty/staff can do so through their ADP account, students are automatically opted in through their student Banner account. The ABAC Police Department will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, through the assessment of the professional judgment of responsible authorities and first responders compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Follow up information
pertaining to a significant emergency or dangerous situation on campus will be sent using some or all of the systems listed below.

Abraham Baldwin Agricultural College cares about the safety of the campus community. The Re-Group system is a free service that adds to our ability to provide an environment in which you can feel safe knowing that you will be informed quickly and accurately of campus emergencies including severe weather conditions and closings. The Re-Group Alert system will allow us to reach you directly by sending:

- Voice messages to home phones, work phones, and mobile phones;
- Text messages (SMS) to mobile phones; and
- E-mail;

Initially, the contact information you provide at the point of admission will be used for registration purposes. If this information is no longer accurate or you are not a registered member of the campus community, you must provide updated information. Your contact information will only be used to reach you in an emergency and it will remain confidential.

To update contact information:

Students may log onto their Banner Account, click on the personal information link, click update address and phone Campus Alerts Updates, and follow the directions listed on the page.

Faculty/Staff may log onto their ADP Account, click the personal information tab, click phone numbers and choose cell phone 1 or add new number.

Additionally, a telephone tree network is in place and can be activated at the direction of college officials. In the event of a disabled telephone system, and as another means of communications, building occupants would be notified in person by the Building Coordinators in case of a daytime emergency, and at night by on-duty police officers.

SECURITY OF and ACCESS TO COLLEGE FACILITIES

Academic and Administrative Buildings

During business hours, the College (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, invitees and members of the general
During non-business hours, access to all College facilities is by key or swipe card, if issued, or by admittance via the ABAC Police. ABAC Police will admit only those with prior written approval to all facilities or those with an official verified purpose to be on premise with College identification. ABAC Police conduct routine security patrols of the academic and administrative buildings on campus.

Residence Halls

Residence halls are secured 24 hours a day and only residents, their authorized guests and other approved members of the campus community are permitted access to the buildings. Over extended breaks, the doors of all halls will be secured and routinely inspected by Residence Life Staff and ABAC Police. Some facilities may have individual hours, which may vary at different times of the year. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility. Residential facilities have security measures provided by housing staff members and ABAC Police Officers. Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed as problematic may have security surveys conducted of them.

Maintenance of Campus Facilities

The College considers security in the maintenance of campus facilities in a manner that minimizes physical safety concerns. Malfunctioning locks or light outages are reported to Plant Operations in order to be promptly repaired. Additionally, throughout the year and at a minimum once a month an inspection is conducted of all College lighting and emergency call boxes.

CAMPUS SECURITY POLICIES, CRIME PREVENTION & SAFETY AWARENESS PROGRAMS

Crime Prevention Programs on personal safety and theft prevention are noted on the Abraham Baldwin Agricultural College website and are also sponsored by various campus organizations throughout the year. ABAC Police, Residence Life, Student Life, the Wellness Center and Student Affairs facilitate programs for students, faculty and staff. These programs are also extended to the local community based upon the input/survey conducted by the Continuing Education Center. ABAC Police also offers a Female Self Defense Instruction (RAD) with hands-on application with an overview
focusing on awareness, prevention, risk reduction and avoidance. This program is provided on an as needed basis when there is sufficient interest.

ABAC’S RESPONSE TO SEXUAL AND GENDER VIOLENCE

ABAC is committed to providing a safe learning and working environment. In compliance with federal laws, we have adopted policies and procedures to prevent and respond to incidents of sexual assault, domestic violence, dating violence and stalking involving members of our campus community. These guidelines apply to all students, faculty, staff, contractors and visitors. The College educates the student community to promote the awareness of sexual assaults, date rape, and other forcible and non-forcible sex offenses through the use of the ABAC Police Website, pamphlets, handouts and the Student Handbook. Additionally, throughout the academic year the ABAC Police as well as other college departments and organizations, conduct programs to educate the campus community regarding sexual assault awareness. If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment.

Personal Safety

Theft and alcohol related offenses are very common on college campuses. However, they don’t stand-alone. Despite law enforcement’s efforts, serious crimes do occur on campuses. It is important to report any suspicious incidents to police and always remain alert and vigilant.

One of the more serious crimes that too often are unreported is Sexual Assault. It is important to know what these crimes are, because in many cases, victims do not realize that they have been victimized. Additionally, crimes of this nature are very difficult for victims to report for a number of very complex reasons. We provide the following information to assist those who may have been victims of sexual assault or who have a friend who has been sexually assaulted.

There are many guidelines to help you be more alert and aware of the situation to prevent such serious crimes. Such as:

Know your surroundings
  – Be alert
  – Call for help
  – Report any suspicious people and/or activity, immediately
Defining Rape and Sexual Assault

In Georgia, Rape is defined under O.C.G.A. § 16-6-1 as a “male having carnal knowledge of a female forcibly and against her will. Carnal knowledge in rape occurs when there is any penetration of the female sex organs by the male sex organs.” The Code recognizes that rape can occur even between spouses so the defendant cannot use the fact that he is married to the person accusing him of rape as a defense. Rape is punishable by death, life imprisonment with or without parole, or a minimum of 25 years imprisonment, followed by probation for life.

In Georgia, Sexual Assault is defined under OCGA § 16-6-5.1 as “sexual contact” is that is perpetrated by “a person who has supervisory or disciplinary authority over another individual.”

While these definitions are clear, victims often have difficulty reporting a sexual assault for numerous reasons such as knowing the perpetrator, fear of retaliation, fear of parents knowing about the incident, fear of getting in trouble with law enforcement. Despite these concerns, it is vital to report such incidents in order to get help.

The following information provides steps to follow should a sexual assault occur:

- Get to a safe place as soon as possible!
- Try to preserve all physical evidence – The victim should not bathe, shower, brush teeth, douche, use the toilet, or change clothing until s(he) has a medical exam. Contact a close friend or relative, if available, who can provide support and accompany the victim to the medical exam and/or police department. Advocates from the Women’s Resource Center can be available to the victim to provide support.
- Get medical attention as soon as possible – An exam may reveal the presence of physical injury of which the victim is unaware. Following a sexual assault, antibiotics are typically given at the time of the exam to help prevent the victim from acquiring certain sexually transmitted diseases. Emergency contraceptive pills are offered to all victims at the time of the exam (if the victim presents within 120 hours) to help prevent pregnancy from occurring as a result of the rape. If the victim reports memory loss, loss of consciousness or other circumstances suspicious for a drug-facilitated assault, a urine test may be done if the victim presents within 96 hours. Some of the commonly used “date rape” drugs, however, are only detectable in the urine for 6-8 hours after ingestion.
- Contact the police – Sexual assault is a crime, it is vital to report it. It is important to remember reporting the crime is not the same as prosecuting the crime. The decision to prosecute may be made at another time. Final decision to prosecute is determined by the District Attorney.
- Consider talking to a counselor – Seeing a counselor may be important in helping the victim understand his/her feelings and begin the process of recovery.

**Our Commitment to Addressing Sexual Assault/Rape**

The College does not tolerate sexual misconduct or abuse, such as sexual assault, rape or any other forms of nonconsensual sexual activity. Sexual misconduct in any form violates the Student Code of Conduct, College policies, and may violate Federal and State Laws. Violations of this policy are subject to disciplinary sanctions through the Office of Student Affairs and/or those outlined in applicable College policies (please refer to SEXUAL MISCONDUCT GUIDELINES AND PROCEDURES Page 50). Please visit [http://www.abac.edu/wp-content/uploads/2012/11/201415-Student-Handbook-Revised.pdf](http://www.abac.edu/wp-content/uploads/2012/11/201415-Student-Handbook-Revised.pdf) to review procedures, policies and protocols for reporting and addressing allegations of student sexual misconduct. The College provides the following rights to all sexual assault victims:

- A Victim Witness Assistance Advocate is available to all victims of crimes. The VWA will provide support and guidance to victims and enable them to receive advocacy, information, and assistance both judicially and academically.
- On campus counseling services are available to students through The Student Development Center.
- There is a special procedure the enables victims of violence to retroact withdraw from a semester or individual courses without academic penalty.

**College Procedures for Responding to Reports of Sexual Assault**

The ABAC Police Department strongly advocates that a victim of a sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. Filing a police report with a police officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim
• Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam)
• Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention

When a sexual assault victim contacts the ABAC Police Department, a local law enforcement official may also be notified. When requested the college will assist the student in notifying local law enforcement agencies or notifying the ABAC Police. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and/or the Student Conduct Board.

**ABAC Police will assist the sexual assault victim regardless of the jurisdiction or when the assault occurred.**

**Counseling and Support Services**

The following assistance is provided for victims requiring services on or off campus for counseling, mental health, or other student services for victims of sex offenses.

**On campus**
- Abraham Baldwin Agricultural College Police (229) 391-5060
- Abraham Baldwin Agricultural College Counseling (229) 391-5135

**Off Campus**
- Victim Witness Assistance Program (229) 386-7903
- Ruth’s Cottage Tifton DV Hotline (229) 388-1541
- Tift County Behavioral Health (229) 391-2300
- The Haven Valdosta GA (229) 242-1544
- The Haven Domestic Violence Hotline (800) 334-2836
- Dept. of Family and Children Services (229) 386-3338
- The Lily Pad Albany GA (229) 435-0074
- National Suicide Hotline (800) 273-8255

**College Disciplinary Procedures in Sexual Assault Incidents**

Students who have been sexually assaulted and decide to take part in the College’s adjudication process should contact Bernice Hughes, Dean of Students to review the procedures prior to filing a formal complaint. These procedures are outlined on pg. 51 of the ABAC Student Handbook at
Both the complainant and the student accused of sexual harassment/assault are permitted to have an advisor present during the student conduct process. Both the complainant and the student accused of sexual harassment/assault will be informed in writing of the outcome of the College’s student conduct process. Both the complainant and the student accused of sexual harassment/assault may appeal the decision and/or the sanctions of the Student Conduct Officer, Student Conduct Board panel, and the Dean of Students on specific relevant grounds as outlined in E, pg. 32 “Appeal Process” of the Code of Conduct.

A list of sanctions can be found under “Disciplinary Sanctions” in the Code of Conduct. Please note that this list of sanctions is not exhaustive and the College reserves the right to modify or enlarge the list at any time depending on the nature of the violation(s). The College will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense.

College disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct are also detailed in the Student Handbook.

Sex Offender Registration – Campus Sex Crimes Prevention Act

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed by, institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes against Children and Sexually Violent Offender Act. The federal law requires state law enforcement agencies, (Georgia Bureau of Investigation) to provide ABAC with a list of registered sex offenders who have indicated that they are enrolled, employed or carrying on a vocation at ABAC. The Georgia Bureau of Investigation provides ABAC with a Sex Offender Registry. The Registry is maintained at two locations: the ABAC Police Department web page and a web link that provides this information that can be found at: http://gbi.georgia.gov/georgia-sex-offender-registry.

The CSCPA further amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.
Missing Student Notification Policy

Policy Statement:

This policy contains the official notification procedures for Abraham Baldwin Agricultural College concerning missing students who live in college managed housing. This policy is a good faith effort to comply with the Higher Education Opportunity Act of 2008, Section 485. This policy is intended to promote the safety and wellbeing of residential students of Abraham Baldwin Agricultural College.

Missing Student Registration Procedure:

Each residential student is required by housing to complete a registration card giving information of a person to be contacted by ABAC Police or housing personnel if the student is deemed to be missing. This process will be open at the time of completing the housing contract and may be changed at any time the student deems necessary.

Each student who files a confidential contact card is solely responsible for the accuracy of the contact phone number and for update of information should the information change.

Missing Student Policy & Procedure:

If a member of the College community (faculty, staff, or student) has reason to believe that a student who resides in College-managed housing is missing, he or she should immediately notify ABAC Police at 229-391-5060. ABAC Police will generate a missing person report and initiate an investigation.

ABAC Police will investigate the missing person report and determine if the student is missing and has been missing for more than 24 hours. Circumstances may include:

A student is out of contact after reasonable efforts have been made to reach the student, via phone, email, text, and visits to on-campus room,

- Conditions that may indicate an act of criminality is involved.
- Conditions that may indicate physical safety is in danger.
- Conditions become known that indicate medicine dependence may threaten health.
- Existence of physical/mental disability indicating the student’s physical safety
could be in danger.

If the student is deemed missing for more than 24 hours, ABAC Police will notify the appropriate local authority and the student’s confidential contact no later than 24 hours after the student is determined to be missing, regardless if the student is above the age of 18 or is an emancipated minor.

**Daily Crime and Fire Log**

ABAC Police & Resident Life and Housing maintain a Daily Crime and Fire Log of all crime and fire incidents reported to the Department. The log is available to view during normal business hours to members of public. This log identifies the type, location, and time of each criminal incident reported to College Police. ABAC Stallion staff contacts the College Police to acquire information from this log. Information deemed newsworthy is published in the College newspaper. The Housing Fire Log is maintained by Dr. Chris Kinsey in housing. Dr. Kinsey can be reached at 229-391-5140 or at his office located in the John Hunt Town Center.

**ABAC POLICIES GOVERNING ALCOHOL AND OTHER DRUGS**

**ABAC Alcohol and Drug Policy**

The possession, use, sale or distribution of alcohol on the College campus is governed by ABAC Alcohol Policy and Georgia State Law. ABAC Police enforce state and local ordinances pertaining to the illegal possession, use and sale of alcoholic beverages and underage drinking laws. ABAC also condemns the inappropriate behavior resulting from alcoholic beverage abuse. Alcohol abuse is characterized by uncontrollable behavior which infringes upon the rights of others, potential danger to self or others, or use of alcohol outside the parameters of state and/or College policy.

- It is illegal for persons under 21 years of age to possess, consume or purchase alcoholic beverages.
- It is illegal for any person to furnish alcoholic beverages to persons less than 21 years of age.
- It is illegal to furnish, sell, or provide alcoholic beverages to a person who is in a state of noticeable intoxication.
- It is illegal to charge admission to events where alcohol is provided, unless a license for sale of alcoholic beverages has been obtained.
- It is illegal for persons under the age of 21 to misrepresent (fake I.D.) themselves for the purpose of obtaining an alcoholic beverage illegally.
• It is illegal in the local jurisdictions of ABAC/UGA campuses to carry an open container of an alcoholic beverage.

While local authorities have primary jurisdiction in areas off campus, ABAC Police officers can and do respond to student-related incidents that occur on campus and in close proximity to the campus.

The ABAC campus has been designated “Drug free” and only under certain circumstances is the consumption of alcohol permitted. The possession, use, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the ABAC Police Department. Violators are subject to College disciplinary action, criminal prosecution, fines and imprisonment.

Areas Open to the Public

ABAC prohibits the possession and use of alcoholic beverages on campus.

Education and Research Areas

ABAC specifically prohibits the use, possession and dispensing of alcoholic beverages in classrooms, lecture halls, laboratories, libraries, research areas, or within buildings, arenas or areas where athletic events, lectures, or concerts are held, during such events or activities. Permission will not be granted to use or possess alcoholic beverages in a facility that is being used for one of the above functions.

Policies Specific to Students

In addition to possible fines and imprisonment for violation of local, state, and federal drug and alcohol laws, students are subject to sanctions under the ABAC Student Code of Conduct for violation of policies governing alcohol and other drugs. These sanctions may include but are not limited to fines, community service, mandatory courses on drug and alcohol abuse, parental notification, probation, and suspension or expulsion from the College. The following policies of the Board of Regents of the University System of Georgia also apply to ABAC students who violate drug and alcohol policy:

406.01 The Board of Regents has determined that the use of marijuana, controlled substances or other illegal or dangerous drugs constitutes a serious threat to the public health, welfare, and academic achievement of students enrolled in the University System of Georgia. Therefore, all student organizations, including but not limited to societies, fraternities, sororities, clubs, and similar groups of students which are
affiliated with, recognized by, or which use the facilities under the jurisdiction of institutions of the University System, are hereby charged with the responsibility of enforcing compliance with local, state and federal laws by all persons attending or participating in their respective functions and affairs, social or otherwise.

As provided by the Student Organization Responsibility for Drug Abuse Act, any such student organization which, through its officers, agents or responsible members, knowingly permits, authorizes or condones the manufacture, sale, distribution, possession, serving, consumption or use of marijuana, controlled substances, or other illegal or dangerous drugs at any affair, function, or activity of such student organization, social or otherwise, is hereby declared to be in violation of the laws of this state and shall have its recognition as a student organization withdrawn and, after complying with the constitutional requirements of due process, shall be expelled from the campus for a minimum of one calendar year from the date of determination of guilt. Such organization shall also be prohibited from using any property or facilities of the institution for a period of at least one year. Any lease, rental agreement or other document between the Board of Regents or the institution and the student organization which relates to the use of the property leased, rented or occupied shall be terminated for knowingly having permitted or authorized the unlawful actions described above. All sanctions imposed by this policy shall be subject to review procedures authorized by the Board of Regents (Article VIII of the Bylaws).

An appeal to the Board of Regents shall not defer the effective date of the adverse action against the student organization pending the Board’s review unless the Board so directs. Any such stay or suspension by the Board shall expire as of the date of the Board’s final decision on the matter (BR Minutes, 1989-90, p. 384) This Policy amendment is intended to implement The Student Organization Responsibility for Drug Abuse Act of 1990 (Ga. Laws, 1990, p. 2033).

406.04 (Paragraph 3) Disciplinary sanctions for students convicted of a felony offense involving the manufacture, distribution, sale, possession or use of marijuana, controlled substances or other illegal or dangerous drugs, shall include the forfeiture of academic credit and the temporary or permanent suspension or expulsion from the institution. All sanctions imposed by the institution shall be subject to review procedures authorized by the Board of Regents (Article VIII of the Bylaws).
Residence Life Alcohol Policy

Alcohol and Illegal Substances

Alcohol Policy

Students must follow all State and local laws in addition to the ABAC Student Code of Conduct. All students in the apartment/suite at the time of an alcohol violation may be held equally responsible regardless of who possesses the alcohol. Violators will also be subject to further disciplinary action which may include removal from the residence hall with no refund. If removed from the residence hall, the student is still responsible for entire contract period. Additional violations will be subject to further disciplinary action.

Alcohol Paraphernalia

Funnels, alcohol processing equipment, shot glasses, and empty alcohol containers for non-decorative purposes are considered alcohol paraphernalia. Alcohol paraphernalia is not allowed within the residence halls and will be confiscated.

Illegal Substances (Drugs)

The possession or use (without valid medical or dental prescription), manufacture, distribution, or sale of any drug controlled by federal or Georgia law is prohibited. Possession and/or use of drug paraphernalia, including but not limited to any form of bong or smoking device, such as a hookah, even if not used or used for tobacco products, is prohibited.

Policies Specific to Faculty and Staff

Abraham Baldwin Agricultural College prohibits employees from engaging in the unlawful manufacture, distribution, dispensation, possession or use of illegal drugs in the workplace. ABAC prohibits its employees from engaging in such illegal activity at all times and at all places. Such activity, even during non-working hours, clearly affects an employee's ability to perform his/her public duties. Any employee who feels he/she may have a substance abuse problem is encouraged to seek counseling and treatment. If an employee is arrested for or convicted (including a plea of nolo contendere) for a violation of any criminal drug statute of any jurisdiction, regardless of whether the alleged violation occurred at the workplace or elsewhere, the employee must notify the Director of Human Resources at Abraham Baldwin Agricultural College in writing.
within five (5) calendar days of the arrest or conviction. Such unlawful activity will be considered sufficient grounds for serious adverse personnel action, including possible dismissal from employment.

**Underage Drinking**

It is illegal for anyone under 21 years of age to attempt to purchase, consume, possess, or knowingly and intentionally transport any liquor, malt or brewed beverage. In compliance with the Drug Free Schools and Communities Act, ABAC offers drug and alcohol-abuse education as needed or requested to the college community. Information for drug and alcohol abuse can be found in the student code of conduct pg. 53 at the following web site: http://www.abac.edu/wp-content/uploads/2012/11/201415-Student-Handbook1.pdf

Office of Student Counseling Provides: Personal Counseling, referral to community AA, Al-Non, NA ligature, referral to community, local and state treatment centers or referral to family physician

Student Affairs Provides: Student Conduct Board

Local, State & Federal Legal Sanctions
Legal Sanctions – Laws Governing Alcohol

Penalties for Alcohol – Georgia

A. Alcohol possession and selling violations
   1. Under 21 years of age
      a. Up to 6 months
      b. $300 fine
      c. Probation and/or Community Service
   2. Providing to Under 21
      a. Up to 12 months
      b. Up to $1000 fine
      c. Probation and/or Community Service

ABAC has a zero tolerance policy associated with students consuming beverage alcohol under the age of twenty-one. Not only is this against the State law, it also violates the student code of conduct.
Driving Under the Influence (DUI)

In Georgia the illegal level for DUI is .08% Blood Alcohol Content (BAC) and .02% BAC for minors.

Also, drivers with any amount of a Schedule I, II, or III controlled substance not medically prescribed (or their metabolites) may not drive, operate, or be in actual physical control of a vehicle.

Penalties for Driving Under the Influence - Georgia
A. Driving under the influence
   1. One day to one year’s imprisonment
   2. $300 to $1000 fine
   3. Suspension of license for a minimum of six months and up to one year
   4. Perform 20 to 40 hours of community service

It is illegal for anyone under 21 years of age to drive a vehicle with a blood alcohol content of .02 or higher.

Refusing a Chemical Test

Any person who drives a motor vehicle automatically gives consent to one or more chemical test (e.g. breath, blood, or urine). This implied consent means that a person doesn’t have the right to an attorney before testing. If a person refuses to submit to a chemical test: 1) the test will not be done; 2) the person’s license will be suspended for one year; 3) the person will most likely be charged with DUI.

Open Container Law

In Georgia, there is a state law prohibiting open containers of alcohol in public. ABAC Police may utilize the local city ordinance for open containers. There is a $250 - $500 fine for open container.
Related Offenses

**Possession of Marijuana**

A person is unlawful when she/he unknowingly, knowingly or intentionally possesses marijuana (Hashish), a Schedule I substance, and is not authorized by law to possess such substance. Persons engaged in such activity will most likely face criminal charges and be charged with a violation of the student code of conduct.

Penalties for Possession of Marijuana
- A. Possession of Marijuana – one ounce or less (misdemeanor)
  1. Imprisonment not to exceed 12 months
  2. Or fine not to exceed $1000
  3. Or both
- B. Possession of Marijuana – more than one ounce (felony)
  1. Imprisonment for not less than one year nor more than 10 years

**Synthetic Marijuana**

Effective March 1, 2011 the U.S. Drug Enforcement Agency classified synthetic marijuana as an illegal substance. This drug may also be known as Spice, K2, Demon, Wicked, Black Magic, Voodoo Spice, and Ninja Aroma. Individuals found responsible for manufacturing, possessing, importing/exporting or distributing these substances will face criminal and civil penalties. College Students engaging in these activities will also be held responsible under the College’s Student Code of Conduct.

**Drugs Risks and Consequences**

Notes:
- Alcohol and other drug use during pregnancy increases risk of physical harms to fetus.
- Additional risks of harm may occur from toxic impurities present in street drugs.
- Additional risks of harm may occur from the use of prescription drugs in ways other than prescribed.
- Drugs taken by injection can increase the risk of infection (e.g. HIV, hepatitis, etc.) through needle contamination.
Drug and Alcohol Abuse Education Programs

The Student Development Center provides individual counseling to ABAC students for substance abuse and other personal concerns. There is no charge for this service. Clients are informed of the nature and purpose of any assessment, treatment, educational or training procedure and are given freedom of choice with regard to participation. When the Student Development Center is not able to provide the necessary services, clients are informed of alternative resources and appropriate referrals are made.

To the extent permitted by law and ethical standards, all information received in counseling is considered confidential and is not disclosed to any other person or campus unit without the written permission of the clients.

In matters of student discipline, the Student Development staff may provide assessment and consultative services to clients, colleagues, or units of the College in ways which improve the campus environment, maintain the anonymity of clients, and preserve the confidential nature of all counseling relationships.

ANNUAL DISCLOSURE OF CRIME STATISTICS

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f)) requires colleges and universities across the United States to disclose information about crime on and around their campuses. The ABAC Police maintains a close relationship with all police departments where ABAC owns or controls property ensuring that crimes reported directly to these police departments that involve the College are brought to the attention of the ABAC Police.

The ABAC Police collects the crime statistics disclosed in the charts through a number of methods. Police dispatchers and officers enter all reports of crime incidents made directly to the department through an integrated computer aided-dispatch systems/records management system. After an officer enters the report in the system, a department administrator reviews the report to ensure it is appropriately classified in the correct crime category. The Department periodically examines the data to ensure that all reported crimes are recorded in accordance with the crime definitions outlined in the FBI Uniform Crime Reporting Handbook and the FBI National Incident-Based
Reporting System Handbook (sex offenses only). In addition to the crime data that the ABAC Police maintains, the statistics below also include crimes that are reported to various campus security authorizes, as defined in this report. The statistics reported here generally reflect the number of criminal incidents reported to the various authorities. The statistics reported for the sub categories on liquor laws, drug laws and weapons offenses represented the number of people arrested or referred to campus judicial authorities for respective violations, not the number of offenses documented.

Definitions of Reportable Crimes

Primary Crimes:

Criminal homicide:
- Murder and non-negligent manslaughter – the willful (non-negligent) killing of one human being by another.
- Negligent manslaughter – the killing of another person through gross negligence.

Forcible sex offenses:
- Forcible rape – the carnal knowledge of a person, forcibly and/or against that person’s will, where the victim is incapable of giving consent because his or her temporary or permanent mental or physical incapacity (or because of his or her youth.)
- Forcible sodomy – oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly against the person’s will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- Sexual assault with an object – the use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly or against the person’s will, where the victim is incapable of giving his or her consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- Forcible fondling – the touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
Non-forcible sex offenses:
- Incest – non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by laws.
- Statutory rape – non-forcible sexual intercourse with a person who is under the statutory age on consent.

Robbery:
- The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated assault:
- An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary:
- The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

Motor vehicle theft:
- The theft or attempted theft of a motor vehicle. (Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding.)

Arson:
- Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Domestic Violence:
- A felony or misdemeanor crime of violence committed by:
  - A current or former spouse or intimate partner of the victim
  - A person with whom the victim shares a child in common
A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner

A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies (under VAWA), or

Any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

**Dating Violence:**
- Violence committed by a person:
  - Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
  - Where the existence of such a relationship shall be determined based on a consideration of the following factors:
    - The length of the relationship;
    - The type of relationship;
    - The frequency of interaction between the persons involved in the relationship.

**Stalking:**
- Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress.

**Hate Crimes:**
- Hates Crimes: includes all of the crimes listed as reportable Clery crimes that manifest evidence that the victim was chosen based on one of the categories of bias listed below, plus the following crimes.
- Larceny/Theft—includes, pocket picking, purse snatching, shoplifting, theft from building, theft from motor vehicle, theft of motor vehicle parts or accessories, and all other larceny.
- Simple Assault—an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.
- Intimidation—to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.
• Destruction/Damage/Vandalism or Property (except Arson)—to willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Categories of Prejudice:
• Gender Identity – A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender nonconforming individuals.
• National Origin – A preformed negative opinion or attitude toward a group of persons based on individuals who were born in the same country or based on where their ancestors came from.
• Race – A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind.
• Gender – A preformed negative opinion or attitude toward a group of persons because those persons are male or female.
• Religion – A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.
• Ethnicity – A preformed negative opinion or attitude toward a group of persons of the same race or who share common or similar traits, languages, customs or traditions.

Other offenses:
• Liquor law violations – the violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)
• Drug abuse violations – violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana, synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
• Weapon law violations – the violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: the manufacture, sale, or possession of deadly weapons; the carrying of deadly weapons, concealed or
openly; the furnishing of deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.

Crime Statistics

The ABAC Police Department maintains a close relationship with all local authorities to ensure that it is notified of any crime report that is made directly to them that could impact the campus community. ABAC Police will disclose any crime report made directly to any local law enforcement agency by a member of the campus community.
## Criminal offenses, ABAC – Tifton Campus

<table>
<thead>
<tr>
<th>Type of Offense</th>
<th>On-Campus</th>
<th>Residential Facility</th>
<th>Non-campus Building Or Property</th>
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<td><strong>Criminal Homicide</strong></td>
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<td>Murder/Non-negligent</td>
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<td><strong>Negligent Manslaughter</strong></td>
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<tr>
<td></td>
<td>2013: 0</td>
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<td>0</td>
</tr>
<tr>
<td></td>
<td>2012: 0</td>
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<td><strong>Dating Violence</strong></td>
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**Arrests and Disciplinary Actions, ABAC – Tifton Campus**

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<tr>
<th>Other Offenses</th>
<th>On-campus</th>
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<th>Non-campus Building Or Property</th>
<th>Public Property</th>
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**Hate Crimes: ABAC – Tifton Campus**

There were no reported hate crimes for the years 2011, 2012 or 2013 on the Tifton campus of Abraham Baldwin Agricultural College.

**Unfounded Reports – Tifton Campus**

There were no unfounded incidents for reportable crimes for 2014.
### Criminal offenses, ABAC – Moultrie Campus

<table>
<thead>
<tr>
<th>Type of Offense</th>
<th>On-Campus</th>
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<tr>
<td><strong>Criminal Homicide</strong></td>
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## Arrests and Disciplinary Actions, ABAC – Moultrie Campus

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<tr>
<th>Other Offenses</th>
<th>On-campus</th>
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<td><strong>Arrests</strong></td>
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### Hate Crimes: ABAC – Moultrie Campus

There were no reported hate crimes for the years 2011, 2012, or 2013 on the Moultrie campus of Abraham Baldwin Agricultural College.

### Unfounded Reports – Moultrie Campus

There were no unfounded incidents for reportable crimes for 2014.
Georgia Museum of Agriculture & Historic Village
Tifton, Georgia 31793

USG Property Boundary
ABAC on the Square
Moultrie, Georgia 31768

USG Property Boundary
ANNUAL FIRE SAFETY REPORT

The Higher Education Opportunity Act enacted on August 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an annual fire safety report that contains information about campus fire safety practices and standards of the institution. The following report details all information required by this act for ABAC.

Definitions

The following terms are used within this report. Definitions have been obtained from the Higher Education Opportunity Act:

**On-Campus Student Housing** – A student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within a reasonable contiguous area that makes up the campus.

**Fire** – Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Residence Hall Fire Drills

Residence Life requires that each residence life building have at least one unannounced fire drill each semester. Each of these are supervised and timed. It is required that ABAC Police and the Fire Department be notified prior to these drills. During 2011-2013 there was a fire drill conducted at every residence hall during fall and spring semesters equaling (2) unannounced drills for each school year at each building.

Fire Safety

ABAC takes Fire Safety very seriously and continues to enhance its programs to the college community through education, engineering and enforcement. Educational programs are presented throughout the year to faculty, staff and students so they are aware of the rules and safe practices. These programs, which are available at all campus locations, include identification and prevention of fire hazards, actual building
evacuation procedures and drills, specific occupant response to fire emergencies and hands-on use of fire extinguishers.

ABAC has been a leader in ensuring the safety of students, faculty, staff and visitors who live and work in college operated residences. Automatic sprinkler systems and fire alarm systems are recognized engineered building features that help to provide for a fire safe living environment. All College operated residence halls and apartments are provided with automatic sprinkler systems, smoke detectors and building fire alarm systems to provide early detection and warning of a possible fire emergency. Additionally, Food Service staff members at ABAC are trained annually on hands-on use of fire extinguishers and emergency procedures in the event of a fire.

The College maintains and tests all fire alarms and automatic fire suppression systems in accordance with the appropriate National Fire Protection Association Standard to insure system readiness and proper operation in the event of a fire emergency.


Additional protection is provided by ABAC Police Officers who are trained for initial response to fire incidents occurring at ABAC facilities. Officers provide assistance in building evacuation and extinguishment / confinement of small fires.

2013 Statistics:

Number of Reported Fires on Campus and Cause: (0)
Injuries requiring medical care: (0)
Deaths: (0)

Value of property damage: ($0.00)
Description of On-Campus Student Housing Fire Safety Systems—Residence Halls/Apartments

Lakeside

Lakeside is a suite-style residence hall facility, comprised of one building. The fire system consists of fire alarms, smoke detectors, sprinkler system, and fire extinguishers. The fire extinguishers are located in the kitchenette of each suite, main building kitchen, laundry room, and the hallways on each of the three floors. The fire alarm system is activated by manual pull stations located throughout the building, sprinkler system flow detectors, and smoke detectors throughout the building. The fire alarm system is monitored by a third party who reports to the ABAC Police Department, as well as having audible alarms. ADA rooms are also equipped with visual alarms. Alarms are located in both hallways and suites.

ABAC Place

ABAC Place is an apartment-style residence hall facility, comprised of three buildings; John Hunt Town Center, 100 building, and 200 building. The fire system consists of fire sprinklers, fire alarms, smoke detectors, and fire extinguishers. The fire extinguishers are located in each apartment kitchen, laundry rooms, and mechanical rooms. The fire alarm system is activated by manual pull stations located throughout the building, sprinkler system flow detectors, and smoke detectors throughout the building. The fire alarm system is monitored by a third party who reports to the ABAC Police Department, as well as having audible alarms. ADA rooms are also equipped with visual alarms. Alarms are located in both hallways and suites.

Fire Safety Education and Training Programs for Students, Faculty and Staff

Each residence hall holds a mandatory hall meeting where the protocol for fire evacuations is covered. Every residence hall holds a mandatory meeting within the first two weeks/10 days of fall, spring, and summer semesters. All Residence Life Staff are trained on fire safety and exit plans during Res Life Training. RL Training is done a week to 10 days before Fall Semester starts. Exit plans are clearly posted all through residence halls by Plant Operations. These exit plans are shown to RL Staff at training and to residential students at the initial residential hall meetings during the first two
weeks of the semester. If a false alarm happens prior to the end of the first month of
school the College will accept that as a fire drill so that public safety personnel and
residents are not further inconvenienced.

Policies for electrical appliances, open flames, smoking, and evacuation procedures:
Residents are not permitted to have any appliance with an open flame or exposed
heating element in any residence hall. The only heat-related item a residential student
can have is a clothing iron. Irons must have the automatic-off function. Anything else
related to heat or open flames is not allowed in a residence hall. This includes but is not
limited to hot plates, George Foreman grills, incense, candles, oil lamps, tiki torches, etc.
This policy is strictly enforced and these types of item(s) will be confiscated by
Residence Life personnel if located during Health & Safety Checks for the safety of
others.

Smoking is not permitted in or around any building on campus per state and campus
regulations. Evacuation procedures are posted on the door of each residence hall
apartment. There is no smoking in or around a residence hall. Students found in
violation will be referred to student affairs for disciplinary actions. Faculty/Staff
members will be referred to Human Resources for disciplinary action. Visitors of the
campus community in violation will be asked to leave the property.

**Fire Incident Reporting**

Each residence hall holds a mandatory hall meeting where the protocol for fire evacuations is covered. Every residence hall holds a mandatory meeting within the first
two weeks/10 days of fall, spring, and summer semesters. All Residence Life Staff are
trained on fire safety and exit plans during Res Life Training. RL Training is done a
week to 10 days before Fall Semester starts. Exit plans are clearly posted all through
residence halls by Plant Operations. These exit plans are shown to RL Staff at training
and to residential students at the initial residential hall meetings during the first two
weeks of the semester. If a false alarm happens prior to the end of the first month of
school the College will accept that as a fire drill so that public safety personnel and
residents are not further inconvenienced.

Students, faculty and staff are instructed to call 911 to report a fire emergency.

Non-emergency notifications (e.g. evidence that something burned) are made to:

Resident Life & Housing office at 229-391-5140 or ABAC Police at 229-391-5060
Plans for Future Improvements in Fire Safety

The ABAC Police Department will directly monitor all fire alarm systems in conjunction with the respective fire department for the campus that the fire is located on. Residence Life Assistants will do monthly fire extinguisher checks. This will not negate other regular checks by the College.

IMPORTANT PHONE NUMBERS AND OTHER CONTACT INFORMATION

911 or ABAC Police 229-391-5060

CRIME PREVENTION TIPS

While the ABAC campus is a reasonably safe environment, crimes do occur. Other common crimes that occur on campus are outlined below:

Theft

Theft is a common occurrence on college campuses. Oftentimes this is due to the fact theft is a crime of opportunity. Confined living arrangements, recreation facilities, and many open classrooms and laboratories provide thieves with effortless opportunities. Occupants of the residence halls often feel a sense of security and home atmosphere and become too trusting of their peers, while others leave classrooms and laboratories unlocked when not occupied for short periods of time.

It is important to be very vigilant when it comes to suspicious persons. Never leave items and valuables lying around unsecured. Doors should be locked at all times. The following is a list of suggestions to help you not fall victim of theft:

- Keep doors to residence halls, labs, classrooms locked when not occupied
- Don't provide access to unauthorized persons in the buildings or classrooms
- Do not keep large amounts of money with you.
- Lock all valuables, money, jewelry, checkbooks in a lock box or locked drawer
- Keep a list of all valuable possessions including the makes, models, and serial numbers
- Take advantage of the Engraving Programs to have all valuables engraved with specific identifying marks
- Don’t leave laptop computers or textbooks unattended in labs or libraries, even if it is for a short period of time
- Don’t lend credit cards or identification cards to anyone
• Report loitering persons or suspicious persons to police immediately; don’t take any chances

Identity Theft

Identity theft is a crime in which someone wrongfully obtains and uses another person’s personal information in some ways that involve fraud or deception, typically for economic gain. This personal data could be a Social Security number, bank account or credit card information.

Persons involved in identity theft often use computers or other forms of media to assist them.

There are measures you can take to prevent this from happening to you:
• Do not give anyone your personal information unless there is a reason to trust them and the release is for good reason.
• Never give your credit card information, date of birth, or other information over the telephone, unless you can confirm the person receiving that information.
• Complete a credit check frequently to assure there is no suspicious activity.
• Examine financial information often to assure all transactions are authorized and accounted for.
• Use of computer security software on computers and installation of firewalls are good.

VIOLENCE AGAINST WOMEN’S ACT (VAWA) AMENDMENTS / POLICY STATEMENTS

Introduction

Abraham Baldwin Agricultural College is committed to providing a safe learning and working environment. In compliance with federal laws policies and procedures have been adopted to prevent and respond to incidents of sexual assault, domestic violence, dating violence, and stalking involving members of our campus community. These guidelines apply to all students, faculty, staff, contractors and visitors.

Sexual Assault, Domestic Violence, Dating Violence, and Stalking

A sexual assault is any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is
incapable of giving consent, as well as incest or statutory rape.

Domestic violence includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim. Dating violence means violence committed by a person who is or has been in a romantic or intimate relationship with the victim. Stalking is engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others or suffer substantial emotional distress.

**Reporting an Incident**

If a student, employee or visitor has been the victim of an incident of sexual assault, domestic violence, dating violence, or stalking they should immediately report to the Abraham Baldwin Agricultural College Police Department at 229-391-5060. In the case of an emergency or ongoing threat please get to a safe location and call 911. Local police may be contacted in person at Evans Hall or by calling 229-391-5060.

Students may also report to the office of Student affairs in the J. Lamar Branch Student Center or by calling the office of Dean of Students at 229-391-5130. Employees may also report to the Human Resources office in Herring Hall or by calling 229-391-4890. These offices will assist any victim of sexual assault, domestic violence, dating violence, and stalking in notifying law enforcement, including local police, if they elect to do so. Victims are not required to report to law enforcement in order to receive assistance from or pursue any options with Abraham Baldwin Agricultural College.

**Written Notification of Rights and Options**

Any student or employee who reports an incident of sexual assault, domestic violence, dating violence, or stalking, whether the incident occurred on or off campus, shall receive a written explanation of their options and rights as provided for under this policy.

**Procedures Victims Should Follow**

If an incident of sexual assault, domestic violence, dating violence, or stalking occurs it is important to preserve evidence so that a successful criminal prosecution remains an option.
The victim of a sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical exam – which is important both to address any health issues that may arise and evidence collection. Any clothing removed should be placed in a paper, not plastic, bag.

Evidence of violence, such as bruising or other visible injuries, following an incident of domestic or dating violence should be documented by taking a photograph. Evidence of stalking including any communication, such as written notes, voice mail or other electronic communications should be saved and not altered in any way.

**On & Off Campus Resources**

Both Abraham Baldwin Agricultural College and Tift County offer other important resources to the victims of sexual violence including medical treatment, counseling and advocacy they may wish to utilize. A victim need not make a formal report to law enforcement or Abraham Baldwin Agricultural College to access these resources that include the following.

**Accommodations**

Whether or not a student or employee reports to law enforcement and or pursues any formal action, if they report an incident of sexual assault, domestic violence, dating violence, or stalking Abraham Baldwin Agricultural College is committed to providing them as safe a learning or working environment as possible. Upon request Abraham Baldwin Agricultural College will make any reasonably available change to a victim’s academic, living, transportation, and or working situation. Students and employees may contact the ABAC Police Department at 229-391-5060 for assistance.

If a victim reports to law enforcement, they may assist them in obtaining a restraining order from a criminal court. Abraham Baldwin Agricultural College is committed to ensuring that any such order is fully upheld on all institutionally owned and controlled property. Abraham Baldwin Agricultural College is also committed to protecting victims from any further harm, and the magistrate judge may issue an institutional no-contact order.

**Victim Confidentiality**

Abraham Baldwin Agricultural College recognizes the often-sensitive nature of sexual
assault, domestic violence, dating violence, and stalking incidents. We are committed to
protecting the privacy of any individual who makes a report. Different officials and
personnel are, however, able to offer varying levels of privacy protection to victims.
Reports made to law enforcement, including if criminal prosecution is pursued, may be
made public and shared with the accused.

Reports made to Abraham Baldwin Agricultural College officials will be kept
confidential, and identifying information about the victim shall not be made public.
Information about reports will only be shared with institutional personnel as needed to
investigate and effectively respond to the report. Every effort will be made to limit the
scope of information shared to keep it to a minimum of detail, and only when
absolutely necessary. Reports made to medical professionals, licensed mental health
counselors, and will not be shared with any third parties except in cases of imminent
danger to the victim or a third party.

**Education Programs**

Abraham Baldwin Agricultural College is committed to increasing the awareness of and
preventing violence. All incoming students and new employees are provided with
programming and strategies intended to prevent rape, acquaintance rape, sexual
assault, domestic violence, dating violence, and stalking before it occurs through the
changing of social norms and other approaches; that includes a clear statement that
[name of institution] prohibits such acts, their definitions, the definition of consent,
options for bystander intervention, information about risk reduction, and our policies
and procedures for responding to these incidents. Ongoing prevention and awareness
campaigns are also offered throughout the year. These programs include:

Student Orientations
New Hire Orientation
Rape Aggression Defense (RAD)

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Dr. Maggie Martin (sexual violence advocate)</td>
<td>229-391-5133</td>
</tr>
<tr>
<td>Tift Regional Medical Center</td>
<td>229-382-7120</td>
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<tr>
<td>Student Development (sexual violence office)</td>
<td>229-391-5135</td>
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<tr>
<td>Ruth’s Cottage Tifton DV/rape crisis center</td>
<td>229-388-1541</td>
</tr>
<tr>
<td>Dean Bernice Hughes Dean of Students</td>
<td>229-391-5130</td>
</tr>
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Residence Hall Floor Programs
Conduct Proceedings

Abraham Baldwin Agricultural College strictly prohibits all acts of sexual assault, domestic violence, dating violence, and stalking. In addition to facing criminal investigation and prosecution, students, employees and other affiliates may also face disciplinary action by Abraham Baldwin Agricultural College. Individuals found responsible for having committed such a violation face permanent expulsion, termination of employment, suspension, probation, and/or prosecution. Incidents involving accused students will be handled by Office of Dean of Students (229-391-5030), and incidents involving accused employees/affiliates will be handled by Human Resources (229-391-4890).

All conduct proceedings, whether the conduct is reported to have occurred on or off campus, shall provide a prompt, fair and impartial investigation and resolution. All investigations and proceedings shall be conducted by officials who have received annual training on the nature of the types of cases they are handling, on how to conduct an investigation, and conduct a proceeding in a manner that protects the safety of victims and promotes accountability.

Investigations shall be conducted within 60 days unless there are mitigating circumstances in which case the accuser and accused shall be notified, providing an explanation, and the amount of additional time required. Determinations shall be made within 60 days unless there are mitigating circumstances in which case the accuser and accused shall be notified, providing an explanation, and the amount of additional time required.

Determinations shall be made by using the preponderance of the evidence standard (which means that it is more likely than not that the alleged misconduct occurred).

In all proceedings, including any related meetings or hearings, both the accused and accuser are entitled to the same opportunities to have others present. This includes the right to be accompanied by an advisor of their choice. Both the accused and accuser shall simultaneously be informed in writing of the outcome of the proceeding, of procedures and timeframe, within 60 days, for appealing the results of the outcome, of any change to the results that occurs prior to the time that they become final, and when such results become final. Disclosure of the outcome shall be made to both parties unconditionally, and each shall be free to share or not share the details with any third parties.