A refund/financial aid check, #__________, in the amount of $___________ was mailed to me on ____________.

I affirm that:
- As of this date, I have not received the check.
- The check was received by me and was subsequently lost, misplaced or destroyed.
- The check is now stale dated/void (check attached)

Please place a stop payment on this check. I realize that this process can take up to 15 business days and that if I subsequently receive or recover the original check it will not be negotiable and must be returned to the Office of Student Accounts. I understand that if for any reason the original check is cashed after receiving a replacement check that ABAC records will be placed on HOLD and I will be responsible for repayment of the amount of the original check. I would like for:

☐ The check to be applied to my account to pay for charges/fees/tuition. (NOTE: If ABAC is owed money from a current or past term all or part of the check will be applied to your student account.)

☐ A replacement check will be mailed to me. I understand that the check will be mailed to my local mailing address on Banner and it is my responsibility to make sure the address is correct.

☐ I will be given a copy of the front and back of the check if the bank shows that it has been cashed or paid.

CONTACT INFORMATION—Please complete

ABAC ID #: ________________________________________________________________
Name: ___________________________________________________________________
Phone: __________________________ E-mail: ________________________________

Signature: __________________________ Date: __________________________

Bring the completed form to Office of Student Account located on the 2nd floor of J Lamar Branch Student Center or mail, fax or email:

Office of Student Accounts
Abraham Baldwin Agricultural College ♦ 2802 Moore Hwy, ABAC 42 ♦ Tifton, GA 31793
229-391-4924 ♦ FAX 229-391-5240 ♦ studentaccounts@abac.edu