Resource Sharing and Cooperation

**GIL Express**

*GIL Express* is a service being offered at all libraries within the University System of Georgia (USG). The service is an innovative resource sharing initiative that allows students, faculty and staff access to all eligible circulating material at all USG libraries. *GIL Express* is available to all eligible patrons through both an on-site (walk up) service and a remote requesting service. All currently enrolled students and currently employed faculty and staff who are in good standing at their Home Library are eligible to use *GIL Express*. Retired faculty and staff should check with their Home Library to determine if they are eligible to use this service.

Printed books (monographs) that are normally lent for the standard loan period at the Holding Library are available to be borrowed through *GIL Express*. **Exceptions include, but are not limited to:**

- Reserve materials
- Reference materials or other materials that do not circulate without special permission
- Materials housed in any Special Collection
- Bound journals
- Journal articles
- Popular or browsing titles that have a shortened loan period
- Material that the Holding Library designates as not eligible for GIL Express loans

**Interlibrary Loan or ILL**

Interlibrary loan, or ILL, is a system in which one library borrows a book or other material from another library for the use of an individual.

Note: *Interlibrary Loan* is used to borrow library materials from outside the University System of Georgia (USG) or outside the state of Georgia, while *GIL Express* is used to borrow materials from other USG libraries.

If a needed book or journal is not available at Baldwin Library or through GIL Express, then ABAC faculty, staff, and students may request books or photocopies of articles through the Library’s interlibrary loan (ILL) service.

State and national interlibrary loan (ILL) codes are observed. ILL services are available to ABAC faculty, staff, and students.

Baldwin library will absorb the fees for interlibrary loans.

Community users with patron cards are referred to the Tifton-Tift County Public Library on Love Avenue for interlibrary loans.
Interlibrary Loan Protocol:
- Limit requests for periodical articles to five (5) requests per title, per calendar year for a current five-year period. Only one article per issue may be requested. When the total requests for a title exceed five, the library should consider purchasing the title.
- Renewal requests should be made before the due date. All recalled items must be returned.
- Photocopied items received through ILL should be sent to the requestor through campus mail or mailed to the home address.

Cooperative Agreements

- Baldwin Library recognizes the inability of any library to provide all the resources and services needed by its users. In addition to interlibrary loans, resources and services available in the local area and through state consortia are used to supplement resources available on-site, to provide curricular support and library services for students enrolled in ABAC courses taught at off-campus locations, cooperative agreements (on file in the Library Director’s office and in the Vice President for Academic Affairs’ office) exists between Baldwin Library and the following:
  - UGA Coastal Plain Experiment Station Library
  - Southern Regional Technical College