Name Change Request

The Board of Regents now requires a copy of one of the following documents to accompany your name change request--marriage license, divorce decree, birth certificate or social security card. The document you submit must bear your new name. To keep our records consistent, you must list your first name even if you are called by your middle name.

Banner ID Number ______________________________________________________

Former Name ______________________________________________________

(Please Print Your First Name, Middle Name, Last Name)

New Name __________________________________________________________

(Please Print Your First Name, Middle Name, Last Name)

Documentation Provided (check one):

____ Social Security Card     _____ Birth Certificate     _____ Marriage License     _____ Divorce Decree

Student’s Signature: ________________________________________________

Do you have a new permanent address?

New Address: ______________________________________________________

City, State, Zip: __________________________________________________

Phone: ____________________________________________________________

This completed request and required documentation may faxed, mailed or delivered in person to:
Office of the Registrar
ABAC 7, 2802 Moore Highway
Tifton, GA  31793-2601
(229) 391-5007 (Direct)
(229) 391-4911 (Fax)

For office use only:

Date Rec’d ________  Date Processed _________  Processed by ____________

Date email notice sent to instructors ____________

(Updated 11/19/07)