Club of the Year Packet Guidelines

DUE April 6, 2016

IMPORTANT INFORMATION

*All submissions must be electronically sent to ckinsey@abac.edu.

*The committee that selects Club of The Year will not include an advisor of any club that submits a packet.

*Club must be in good standing with Inter Club Council.

*Category 3 & 4 Clubs Only.

*Only complete packet accepted.

- **Title Page** – Name of club and club advisor(s).
- **Page 1** – List of active members and officers.
- **Page 2** – Club Activities: Report on year’s activities (2015-2016). Please provide a list of your club’s activities and a brief description for each of the categories: member activities, college activities, community activities, and state, regional, national, or international activities.
- **Page 3** – Participate in three mandatory events:
  -  Homecoming
  -  Stallion Day Marketplace
  -  Community Service/Community Outreach Event
- **Page 4** – Expanded Activity: In one page, describe one important activity the club participated in during the past year. Consider the size and quality of the activity, the amount of preparation involved, and the level of participation. Reflect on the benefits of the activity for members, college, community, or professional development (speakers, conventions, etc.). This may be a required event from page 3, or any other club activity or event.
- **Page 5** – Copy of budget detailing how Student Activities Fees were spent.
- **Page 6** – Attach no more than 12 pictures of club sent via emails. These pictures will be used when announcing the winners.