



# Abraham Baldwin

## AGRICULTURAL COLLEGE

A State College of the University System of Georgia

TIFTON, GEORGIA

### Course Syllabus

<b>Course Name:</b> HEALTH AND WELLNESS
<b>Course Number:</b> PHED 1100
<b>Course Description:</b> 2 hours. Designed to provide the student with knowledge of current health problems including physical fitness, nutrition, and major diseases, and to encourage application of this knowledge for healthful living.
<b>Pre-requisites/Co-requisites:</b> none
<b>Course Learning Outcomes:</b>  By the end of the semester students will: <ul style="list-style-type: none"><li>➤ Demonstrate an overall knowledge of personal wellness.</li><li>➤ Demonstrate the knowledge of the five components of physical fitness.</li><li>➤ Identify behaviors associated with optimum health and wellness.</li><li>➤ Identify risk factors and warning signs used in the prevention of disease.</li><li>➤ Identify basic nutritional principles and analyze individual nutritional consumption.</li><li>➤ Identify specific health and wellness principles.</li></ul>
<b>College Policy on Class Attendance:</b> <p>Courses at Abraham Baldwin Agricultural College are provided for the intellectual growth and development of students. To attain maximum success, students must attend all their classes, be on time, and attend all scheduled course activities including, but not limited to, field trips, seminars, study sessions, individual conferences, and lectures. This interaction with instructors and other students is an important element of the learning process, and a high correlation exists between class attendance and course grades. A student must understand the importance of regular participation in classroom and laboratory activities. The absence of any student affects not only his or her performance but the performance of the class as a whole. Absence from class, for whatever reason, does not excuse a student from full responsibility for class work or assignments missed. Students must accept this responsibility. <b>Refer to the college catalog and/or student handbook.</b></p> <p>Whenever a student is absent, whether for official or personal reasons, the student must assume responsibility and provide notice to the instructor, preferably in advance, for Making arrangements for any assignments and class work missed because of the absence. <b>However, final approval for makeup work remains with the individual instructor.</b></p> <p>A student who stops attending class without officially withdrawing from the course is subject to this attendance policy and will receive a grade of "F" for the course. At the beginning of each semester, instructors will explain clearly to their student's specific attendance requirements (including possible penalties). Additionally, they will publish the attendance policy on their syllabi and web-sites.</p> <p>A student penalized for excessive absences may appeal through the grade appeal process, as stated in ABAC's college catalog and student handbook.</p>

## **INSTITUTIONAL ABSENCE**

A student who serves as an official representative of the college is defined as one who:

is authorized to use the college name in public relationships outside the institution; Regularly interacts with non-college individuals and groups over an extended period of time (at least one semester); represents the college as a part of a group and not as an individual; represents the college under the direct supervision of a college faculty or staff member; and is authorized in writing, in advance, by the President of the college. Such a student is in no way released from the obligations and responsibilities of all students, but will not be penalized with unexcused absences when absences result from regularly scheduled activities in which he/she represents the college. Further, it is the responsibility of each student to contact instructors prior to the absence and to make arrangements to make up any work that will be missed, in a manner acceptable to the instructor. Advisors of activities will schedule off-campus activities in a manner that does not unduly disrupt the learning process for a student.

### **College Policy on Academic Dishonesty:**

Because Abraham Baldwin Agricultural College has the dual responsibility of educating students and helping them mature into worthy citizens who take their place in the larger community, it has adopted a code for dealing with academic irregularities. Academic irregularities include, but are not limited to, giving or receiving of unauthorized assistance in the preparation of any academic or clinical assignment; taking or attempting to take, stealing, or otherwise obtaining in an unauthorized manner any material pertaining to the education process; selling, giving, lending, or otherwise furnishing to any person any question and/or answers to any examination known to be scheduled at any subsequent date; fabricating, forging, or falsifying lab or clinical results; plagiarism in any form related to themes, essays, term papers, tests, and other assignments; breaching any confidentiality regarding patient information.

### **Due Process for Academic Dishonesty Cases:**

Step 1. When a faculty member suspects that a student has engaged in academic dishonesty, the faculty member will call the student into a private meeting in the faculty member's office. (The division chair will be notified of and will approve any action.)

Step 2. The faculty member will confront the student with the evidence of dishonesty and/or academic irregularity. The faculty member and the student will discuss the specifics of what occurred. If the student confesses and accepts responsibility for academic dishonesty, then the faculty member will ask the student to sign in his/her own handwriting, a statement that makes clear that the student admits responsibility for the academic dishonesty. The faculty member will then consult with the division chair. The faculty member is then free to reprimand the student, to give a failing grade for the assignment, or to require the student to resubmit the assignment in question.

With approval of the division chair, the faculty member can increase the penalty up to and including a "WF" for the course if the incident(s) merit this severe penalty.

Step 3. If the student refuses to sign a statement accepting responsibility for the act(s) of academic dishonesty, then a full hearing on the matter must be held. The faculty member and chair will document this incident and schedule a meeting with the student. This information will be turned over to the Academic Dean, who will make the determination of charges against the student and notify him/her in writing. The charges will be mailed by the Academic Dean to the student along with a notice to appear at a hearing, and, if the student wishes, to bring witnesses. At least three days' notice is necessary unless the student waives the notice in writing.

Step 4. If the student requests a hearing, the Academic Dean has the option of hearing the case for administrative adjudication, convening a special hearing panel including faculty and students, or of referring it to the Student Life Hearing panel which handles all other disciplinary matters on campus. The committee will provide its recommendation to the Academic Dean. The Student Life Hearing Panel, when hearing cases of academic dishonesty, will include two faculty members, two students (one of whom will be the SGA president and the other an associate justice,) and the

Director of Student Life, who oversees campus discipline and the Code of Conduct. The Chief Justice of the SGA chairs the panel. The Vice President for Student Affairs will serve as advisor to the panel for all academic dishonesty cases. In general, the decision of the Academic Dean or his/her designee will not be appealed to the Student Life Hearing Panel. An appeal of the Dean's decision will go directly to the President who may choose to use the Student Life Hearing Panel to make a recommendation to him.

Step 5. The student has a right to appeal the decision of the hearing officer or hearing panel within ten calendar days of the decision. The appeal will be to the President or his designee. The President's decision is final. The President reserves the right to review all disciplinary cases and the judgments made during the process.

If there is a student in this class who has specific needs because of learning disabilities or any other disability, please feel free to contact the instructor.

**Instructor:** DONNA KAY SLEDGE

**Web Site:** <http://www.abac.edu/pe/dsledge/>

**Office:** Gressette Gym, Room 211

**Phone:** C: (229) 848-2506 O: (229) 391-4940

**E-Mail:** [dsledge@abac.edu](mailto:dsledge@abac.edu)

**Class Location:** GRESSETTE GYM room 208

**Text:** Fit & Well: Core Concepts and Labs in Physical Fitness and Wellness. Fahley/Insel/Roth, 8<sup>TH</sup> edition **Additional course resources at <http://www.abac.edu/pe/dsledge/> and on the Web Vista site. Web vista very important**

**WEB VISTA:** Course resources located on Vista include but are not limited to: a syllabus, a course calendar, study guides, course grades, attendance and punctuality Reports, and exam information. *Students must have accessed the VISTA site no later than the third class meeting to avoid penalty.*

**Materials:** 8 Scantron sheets for exams Textbook, pen/pencil, paper two 5"x 8" Index cards. Note: additional course resources are provided on the web vista site and instructors web page.

**Dress code:** Student will participate in physical fitness assessments. Clothing suitable for exercise will be required for announced assessments.

**COURSE WITHDRAWALS:** Withdrawing from a course is the responsibility of the student. If a student needs to reduce his/her course load during a particular semester, that student may officially withdraw from a class with a grade of "W," provided he/she takes this action before the mid-point in the semester (see the college calendar). Course withdrawals processed after the "drop" or mid-point deadline will result in a "WF" in the course. The student who wants to withdraw from a course must first see his/her academic advisor for permission to withdraw. At that point the advisor completes a drop form and the student follows the steps outlined on the form and submits it to the Registrar's Office. Official withdrawals can be made only if the student has not already abandoned the course and been dropped from the course with a penalty.

**COLLEGE WIDE HARASSMENT POLICY:**

Sexual or racial harassment in the University System is prohibited and shall subject the offender(s) to the appropriate disciplinary action. A student who feels subjected to any type of harassment should consult the instructor immediately. *Refer to the college catalog and/or student handbook.*

**ABAC'S POLICY ON MIDTERM ADVISORY GRADES:**

Midterm Advisory Grades will be reported on Banner Web to any student who has a C, D, or an F in any class. The number of class absences will be posted for all students. Advisory grades are not entered on the student's permanent record. Students should note that these grades are advisory and will not necessarily reflect the final grade earned

in the course. These grades are intended to provide students with information in order to improve their performance in the second half of the semester. Students are responsible for checking Banner Web when grades and absences have been reported. Students who receive grades should meet with their instructors to develop plans for success in the second half of the semester. Students also should take advantage of study groups and the free tutoring services offered by the Academic Assistance Center (AAC).

**CLASS POLICY:**

Points will be given daily for punctuality, participation, and attendance. Failure to attend class, to participate, and/or to be on time will negatively affect this grade.

**Attendance:**

**Absences:**

- 0-2 excused or unexcused Student eligible for 100% of possible grade no penalty
- 3 excused or unexcused = 10% of class missed eligible for 90% of possible grade
- 4 excused or unexcused = 2 weeks of class missed eligible for 80% of possible grade
- 5 absences regardless of reason student encouraged to drop or fail the course

**Make-ups:**

Students may makeup two (2) absences and may do so by attending one of the other yoga classes if offered (no class no makeup). All absences must be made up **before** the last two week of class.

**Tardies:**

Tardiness (entering class after roll call) will result in point deduction from the participation grade.

***Students entering class later than 5 minutes after the hour will receive an absence.***

**Evaluation:**

The grading format for this course will be based on a points system. Points will be awarded for class participation, written exams, labs, web vista assignments, abstracts, Medical history project, Nutrition project and Final exam.

**Grading policy:**

<b>CLASS PARTICIPATION</b>	<b>100</b>	<b>points</b>
<b>FIVE WRITTEN EXAMS (100 PTS)</b>	<b>500</b>	<b>points</b>
<b>10 LABS</b>	<b>100</b>	<b>points</b>
<b>MEDICAL HISTORY</b>	<b>50</b>	<b>points</b>
<b>2 ABSTRACTS (50ea)</b>	<b>100</b>	<b>points</b>
<b>Web vista assignments</b>	<b>100</b>	<b>points</b>
<b>Nutrition Assignment</b>	<b>50</b>	<b>points</b>
<b>FINAL EXAM (200PTS)</b>	<b>200</b>	<b>points</b>
<b>Total Points</b>	<b>1,200</b>	<b>points</b>

**Total Points Grading Scale:**

**Total points earned / Total possible points:**

- A = 90%-100% of total points**
- B = 80%-89% of total points**
- C = 70%-79% of total points**
- D = 60%-69% of total points**
- F = 0 %-59% of total points**

**Description:**

**Class participation:** points will be earned daily for verbal participation and attendance. Failure to attend class and /or participate will affect student's grade.

**Written Exams (5):** Given periodically over textbook material, class lectures videos, guest lectures, labs and class discussions.

**Labs (10):** lab assignment will be given periodically. Late labs and/or abstracts will not be accepted

**Medical history:** Create a brief (two generation) medical history and present it to the class utilizing power point. Format detailed on hand out and on web vista.

**Abstracts (2 50 pts each):** Two topics 1. Health related and 2. Fitness related. Student selects a peer review article on each topic. Copies the full article. The Student should read the article and write a summary on 5x8 index card. Student Must use APA format for citing article (resources for article citing can be found in the Baldwin Library). **All abstracts should be hand written on the front and back of a 5x8 index cards.**

**Steps for each article are:**

1. Place your name in the upper left quadrant
2. Properly cite the article using APA format for article citation
3. Summarize the article
4. Attach a copy of the article (Staple prior to submission (prior to class))
5. Be prepared to informally discuss each of your article

**Abstracts will be accepted on or before their due dates and class times not after. NO EXCEPTIONS** (make sure article is properly attached and you have followed instruction)

**Web Vista:** Assignments will be announced in class. Student will go to web vista and complete.

**Nutrition Assessment:** Student analysis of their individual diet and nutrition intake Utilizing Fitday.com

**FINAL EXAM:** comprehensive review of material covered during semester

**Extra credit options:** Several personal health assessment options are available for extra credit. **See ABAC Health Center Form.**

**Class regulation:**

- All students are responsible for missed work
- Missed Exams are missed and no makeup exams will be given
- No Use of pagers, beepers, iPods, cell phones, or any other electronic devices during class and exams is prohibited.
- Students are expedited to be prompt. Classes will begin and end on time.
- Student must initiate their own makeup work
- Make up exams will not be given.
- No food, no tobacco products, ABAC police will be notified if intoxicated
- Students are expected to be prepared
- Students are expected to be respectful and courteous to others
- Students are expected to read and study material prior to class to promote discussion, debate and stimulate lifelong learning
- Disruptive students will be asked to leave

**Revised August 2009**