

BIOL 1004L – Introduction to Biology LAB
CSN 20363

FALL 2009

BETH THORNTON

bthornton@abac.edu

Phone: 391-5121 / 391-5100

Office: Gray 118 (science bldg)

Office Hours: T 8:30-9:00

M 1:00-3:00

Th 1:00-3:00

F 1:00-3:00 appt only

M/W/F 8:30-9:00 Ag. Sci 149

F 10:00-12:00 Ag. Sci 149

TEXTBOOK: *Basic Biology Lab Packet* – available in bookstore

ATTENDANCE: All students are expected to attend ALL class meetings and to BE ON TIME. Attendance will be taken at the beginning of each class meeting. Any problem that affects attendance should be discussed with the instructor. **Absence from class for whatever reason does not excuse students from full responsibility for class work or assignments missed.**

For attendance purposes, **two tardies will count as an absence.**

See attached handout for the college policy on class attendance.

Upon your 2nd absence from this class you will receive an F in the class.

ABSENCES: Excused absences are those in which you have a written excuse from infirmary, doctor, advisor, or academic office. **Excused absences are still absences and count as absences.** Sleeping during class constitutes an absence.

WITHDRAWAL: A student may withdraw from a course up to the midpoint of the semester (10/8) and receive a grade of W without penalty. After midterm, students may withdraw only with permission of the Academic Dean, if permission is granted, students will be assigned a W or WF according to their averages at the time they withdrew. Students who simply abandon classes will be given F's at the end of the semester.

GRADING: Your final average is determined by the percentage of the possible points **you earn.**

| | |
|-------------------------|---------------|
| Midterm exam..... | 100pts |
| Final exam..... | 100pts |
| <u>Lab quizzes.....</u> | <u>100pts</u> |
| Total possible points | 300pts |

- A = 270-300 (90%-100%)
- B = 240-269 (80%-89%)
- C = 210-239 (70%-79%)
- D = 180-209 (60%-69%)
- F = below 180 (less than 60%)

All laboratory work must be completed before a student can receive a passing grade in the course. Any lab missed due to illness etc. must be made up the week the lab is missed.

If you miss a lab you miss the lab quiz (no make up) and you will not be permitted to take the next weeks lab quiz over the lab material that you missed.

Students enrolled in classes in the Division of Science and Mathematics will be expected to demonstrate an understanding of subject matter requiring higher order processing skills. Examination questions may include essay, synthesis, analysis, and application; as well as completion, multiple choice, true false and matching. Computational skills and drawing or diagramming may also be required.

Wearing of baseball caps or other head gear on test days will not be permitted.

Cell Phones: Cell phones, pagers, and all other electronic communication devices must be **turned off** during each class and laboratory session.

TESTING: **Make-up tests will not be given.**

You will take 11 quizzes over the semester, I will count 10 of these 11 quizzes.

Lab exams are given at the beginning of each lab. BE ON TIME!

Tardiness will result in the loss of those lab exam points.

CONFERENCES: Please come by and talk with me if you are having any problems with the material or with studying. You can find me in Gray 118 (office) during posted office hours or in Ag. Science Bldg 151 (lab) or you can arrange an appointment for a more convenient time. Please call my office 391-5121 and leave Voice Mail.

You can also always contact me by email: bthornton@abac.edu

| BIO 1004 | M-F dates | BIO 2108 |
|--|---------------|--|
| Roll Call and Lab Procedures Aug 17, First Class Day | Aug 17-21 | Roll Call and Lab Procedures Aug 17, First Class Day |
| Monerans | Aug 24-28 | Monerans |
| Dichotomous Key | Aug 31-Sept 4 | Dichotomous Key |
| <i>Labor Day Holiday</i> <i>Mon, Sept 7</i> No Labs This Week! | Sept 7-11 | <i>Labor Day Holiday</i> <i>Mon, Sept 7</i> No Labs This Week! |
| Fungus | Sept 14-18 | Fungus |
| Plant Tissues | Sept 21-25 | Plant Tissues |
| Animal Tissues | Sept 28-Oct 2 | Animal Tissues |
| LAB MIDTERM EXAM Midterm day is Oct 8 | Oct 5-9 | LAB MIDTERM EXAM Midterm day is Oct 8 |
| Muscle & Skeleton | Oct 12-16 | Muscle & Skeleton |
| Fall Break Oct 19-20 No Labs This Week! | Oct 19-23 | Fall Break Oct 19-20 No Labs This Week! |
| Circulatory System | Oct 26-30 | Circulatory System |
| Animal Development | Nov 2-6 | Animal Development |
| Vertebrate Structure | Nov 9-13 | Vertebrate Structure |
| Aquatic Ecosystem Investigation | Nov 16-20 | Fish Farm |
| Thanksgiving Break <i>Nov 25-27</i> No Labs This Week! | Nov 23-27 | Thanksgiving Break <i>Nov 25-27</i> No Labs This Week! |
| Departmental Lab Practicals- sign up for a time the week before | Nov 30-Dec 4 | Departmental Lab Practicals- sign up for a time the week before |
| Dec 7, Last Class Day FINAL LECTURE EXAMS Dec 8,9,10,11 | Dec 7-11 | Dec 7, Last Class Day FINAL LECTURE EXAMS Dec 8,9,10,11 |

Course Syllabus

| |
|---|
| Course Name: INTRODUCTORY BIOLOGY II LABORATORY |
| Course Number: BIOL 1004L |
| Course Description: One two-hour laboratory period each week to accompany BIOL 1004. Fall, Spring, Summer. 1 credit hour. |
| Pre-requisites/Co-requisites: Prerequisite: BIOL 1003/1003L with a grade of C or higher. Co-requisite: BIOL 1004. |
| USG General Education Outcomes pertinent to this course: Scientific Reasoning: Scientific reasoning will be characterized by understanding and applying scientific method, laboratory techniques, mathematical principles, and experimental design to natural phenomena. Competence within the context of collegiate general education objectives is defined by the following outcomes: <ul style="list-style-type: none">○ Ability to understand basic scientific principles, theories, laws as they apply to all scientific disciplines;○ Ability to demonstrate knowledge in at least one area of science;○ Ability to discern the role in and impact on science on society;○ Ability to identify and properly use appropriate technologies for scientific inquiry and communication including collecting and analyzing scientific data;○ Ability to understand the physical universe and science's relationship to it;○ Ability to understand the changing nature of science;○ Ability to understand the scope and limits on the appropriateness of scientific inquiry to physical phenomena;○ Ability to demonstrate critical observation and analysis;○ Ability to apply mathematical principles to scientific inquiry, including the use of statistics and formulae to understand quantitative data. ABAC Course Learning Outcomes: Introductory Biology II Course Outcomes: <ol style="list-style-type: none">1 Demonstrate competence in the process skills associated with the scientific process2 Demonstrate knowledge of the nature of matter, energy systems, and measurements3 Demonstrate competence in laboratory safety and skills4 Demonstrate an understanding of the various kingdoms of life and their interrelationships with each other and the environment5 Demonstrate knowledge of how living things respond to stimuli and how they |

coordinate organismal functions

College Policy on Class Attendance:

ATTENDANCE

Courses at Abraham Baldwin Agricultural College are provided for the intellectual growth and development of students. The interaction with instructors and other students is an important element of the learning process, and a high correlation exists between class attendance and course grades. Therefore to attain maximum success, students should attend all their classes, be on time, and attend all scheduled course activities. Absence from class, for whatever reason, does not excuse a student from full responsibility for class work or assignments missed. Students must accept this responsibility.

Individual instructors will establish attendance policies for each class, will publish the policy in the course syllabus, and keep attendance records. The penalty for absences is at the discretion of the instructor and may include failure of the course. Whenever a student is absent, the student must assume responsibility for making arrangements for any assignments missed due to the absence.

A student who stops attending class without officially withdrawing will still receive a grade for the course.

A student penalized for excessive absences may appeal through the grade appeal process, as stated in ABAC's college catalog and student handbook.

INSTITUTIONAL ABSENCE

A student who serves as an official representative of the college is defined as one who:

- is authorized to use the college name in public relationships outside the institution;
- regularly interacts with non-college individuals and groups over an extended period of time (at least one semester);
- represents the college as a part of a group and not as an individual;
- represents the college under the direct supervision of a college faculty or staff member;
- is authorized, in advance, by the President of the college.

Such a student is in no way released from the obligations and responsibilities of all students, but will not be penalized with unexcused absences when absences result from regularly scheduled activities in which he/she represents the college.

Further, it is the responsibility of each student to contact instructors prior to the absence and to make arrangements to make up any work that will be missed, in a manner acceptable to the instructor. Advisors of activities will schedule off-campus activities in a manner that does not unduly disrupt the learning process for a student.

http://www.abac.edu/catalog/2009_2010/AcademicPolicy.pdf

College Policy on Academic Dishonesty:

ACADEMIC CONDUCT CODE

A. Academic Dishonesty

Academic irregularities include, but are not limited to, giving or receiving of unauthorized assistance in the preparation of any academic assignment; taking or attempting to take, stealing, or otherwise obtaining in an unauthorized manner any material pertaining to the education process; selling, giving, lending, or otherwise furnishing to any person any question and/or answers to any examination known to be scheduled at any subsequent date; fabricating, forging, or falsifying lab or clinical results;

plagiarism in any form related to themes, essays, term papers, tests, and other assignments; breaching any confidentiality regarding patient information.

B. Disciplinary Procedures

1. When a faculty member suspects that a student has engaged in academic dishonesty, the faculty member will contact the Office of the Vice President for Academic Affairs. The Vice President for Academic Affairs will notify the student in writing of the report and will appoint a neutral person from among the faculty or staff to meet with the faculty member who reported the matter and the student(s) believed to have engaged in academic dishonesty. The purpose of the meeting, to be scheduled by the Office of the Vice President for Academic Affairs, will be to provide a facilitated discussion about what may have occurred. The faculty member who reported the matter, the student(s) believed to have engaged in academic dishonesty, and the facilitator are the only participants in the meeting. Neither audio nor video recordings of these proceedings will be permitted. Following the discussion, the facilitator will submit a form summarizing results of the proceedings to the Office of the Vice President for Academic Affairs.
2. The faculty member and student(s) may reach an agreement about the matter and, if dishonesty is involved, may determine the appropriate consequences. If no resolution is agreed upon, the matter will be forwarded to the Dean of Student Life and Housing, who will convene the Student Judiciary Committee to determine the outcome of the allegation.
3. Guidelines for disciplinary procedures as outlined in Section V of the Student Code of Conduct will be applicable in cases involving alleged academic dishonesty. A written copy of the recommendations by the Student Judiciary Committee shall be sent not only to the student but also to the faculty member who made the allegations of academic dishonesty against the student, to the Vice President for Academic Affairs, and to the President.
4. Prior to any finding of responsibility on the part of the student, the faculty member shall permit the student to complete all required academic work and shall evaluate and grade all work except the assignment(s) involved in the accusation of dishonesty. The faculty member may, however, take any action reasonably necessary to collect and preserve evidence of the alleged violation and to maintain or restore the integrity of exam or laboratory conditions.
5. A student may not withdraw from a course to avoid penalty of plagiarism or other forms of academic dishonesty.

http://www.abac.edu/catalog/2009_2010/AcademicPolicy.pdf

If there is a student in this class who has specific needs because of learning disabilities or any other disability, please feel free to contact the instructor.

This is a partial syllabus. More detailed information relating to the class and Instructor will be made available to each student.