



# ABRAHAM BALDWIN AGRICULTURAL COLLEGE

## Office of the Registrar

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Date \_\_\_\_\_

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## TRANSFER CREDIT INFORMATION SHEET

**Your transcript has been received and evaluated. Please carefully review this information sheet and the attached Transfer Equivalency Worksheet to see what transfer courses have been accepted by ABAC. Please keep this information for your records.**

### **What is a Transfer Equivalency Worksheet?**

A Transfer Equivalency Worksheet lists all transfer courses that a student has taken and the ABAC equivalent. Courses listed on the left side of the worksheet are the exact course titles and prefixes of courses taken at the transferring institution. Courses listed on the right side of the worksheet are the ABAC course equivalents.

### **What do courses listed as ELEC on the right side of the worksheet mean?**

Each course on your previous institution's transcript is reviewed for an ABAC equivalent. However, it is not always possible to make that determination without further information, particularly if your credits were earned several years ago. Courses are coded as "ELEC 0000 – No Credit Given" when a course does not have an ABAC equivalent and cannot be used as a core curriculum requirement **or** when a course description is needed to determine an appropriate ABAC course equivalent. Students who wish to have these courses re-evaluated should submit the enclosed *Request for Transfer Credit Review* along with a copy of the appropriate course description from your previous institution's catalog to the Office of Registrar. Please complete the form fully before submitting to the Registrar's Office.

### **What do courses listed as CORE on the right side of the worksheet mean?**

Courses are coded as CORE when a course does not have an ABAC equivalent but the course can be used in the core curriculum at another USG school. The subject CORE will be followed by a 4 digit number and a letter. The 4 digit number is the number used to identify the course at the transferring institution and the letter represents the area of the core in which the course can be used.

### **What does @ after a grade mean?**

An @ is placed after a grade for three reasons. 1) No ABAC credit was given for the course. 2) ABAC credit has been granted as indicated for a Learning Support course. 3) The course has an ABAC equivalent but the grade is not acceptable.

### **How many transfer hours can be used toward a degree at ABAC?**

Although all transfer equivalents will appear on your worksheet, you may not be able to use all of the credit toward an ABAC degree. Students pursuing an Associate degree must complete at least 20 semester hours of degree credit at ABAC. Students pursuing an Associate of Applied Science degree must complete at least 30 semester hours of degree credit at ABAC.

### **Who do I contact for more information?**

Contact the Registrar's Office at (229) 391-5003 for more information.

Date:

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