



ABRAHAM BALDWIN AGRICULTURAL COLLEGE

Important Registration Tips for:

- Readmitting Students (Reentering ABAC after an absence of one year or longer)
- Returning Students (Attended ABAC within the past 12 months, but not enrolled for the current term)
- Transient Students (Attending another college or university but plan to attend ABAC for a limited time and return to their home institution)
- Post-Baccalaureate Students (Have earned a baccalaureate degree from a regionally accredited institution and admitting to ABAC for the first time)

When can you register?

The first three days of early registration for any upcoming semester are for students enrolled at ABAC during the current term. On the fourth registration day, readmitting, returning, transient and post-baccalaureate students are allowed to early register. Students must first consult with their advisor before they will be allowed to register.

Generally, priority registration for fall semester occurs in mid-March, with priority registration for spring occurring in mid to late October. Registration for summer generally opens in early to mid-March. For the exact registration date in a specific semester, see the appropriate monthly calendar online at http://www.abac.edu/scheduling/View_Month.cfm?Bldg=ABAC&Room=REGI.

How do you register?

All students register online in Banner Web. To log-in, you need your ABAC ID # (918#) and your six-digit PIN or password. Step-by-step instructions are available at <http://www.abac.edu/registrar/RegInstruction/RegInstructions.pdf>.

If you cannot remember your PIN on subsequent log-ins, use the **Forgot PIN?** button on the Banner Web log-in page! Remember, too many attempts with the incorrect PIN will disable your access, so use the **Forgot PIN?**

How to find important information, including your ABAC ID #, Advisor's name and contact info, and User name for Student email and WebCT/Vista.

Follow these steps:

- Enter www.abac.edu in a web browser
- Click on **Log in** located in the brown area on the left of the screen
- Click on **Banner** under Student Links
- Click the red link entitled **Click Here – Look up your ID Number, your Username for WebCT/VISTA and Student Email, and your Advisor information**
- Enter the data requested (First name, Last name, DOB, and SSN). Be careful that you don't enter a blank space at the end of any field! Click **Continue**.
- View the information. Contact your advisor for an appointment so you may be advised and your registration enabled.